



NETTLESTONE AND SEAVIEW PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING

held at St Peter's Church Hall, Seaview on Monday 20th June 2022 at 7pm

PRESENT: Cllrs Elliott (Chair), Redpath, Hardie, Marlton, Geernaert-Davies, Rogers and Colledge.

The Chair welcomed Members (7) and Residents (2).

Before moving onto the main agenda, the Chair invited comments from the public in attendance. There were no comments from the public.

22/94

Chair's Comments:

N/A.

22/95

Apologies for Absence:

Cllrs Barry, Adams and Hadfield sent their apologies.

22/96

Declarations of Personal and Prejudicial Interest:

Cllr Rogers declared an interest in items 22/00837/FUL and 22/103 – Seaview Lane Traffic Regulation Order. Cllr Elliott declared an interest in item 22/00837/FUL.

22/97

To approve the Minutes of the Previous PC meeting held on the 17th May 2022.

The members voted to approve the minutes of the meeting held on the 17th May 2022.

22/98

Clerk's Report:

The Clerk's report is attached to these minutes as Appendix A.

22/99

Planning:

22/99/01: Delegated decisions as per the list circulated were noted.

22/99/02: Planning Applications:

Application:	Address:	Description:	Resolved:
22/00784/RVC	Westridge Business Park Plot 2 (now Known As Neutrik UK Ltd) Cothey Way Ryde Isle Of Wight PO33 1QT	Variation of condition 3 on P/01311/01 to broaden the use of the premises to Class E	Object in line with the previous conditions placed on the site: The premises shall only be used for light industrial purposes as defined in Classes B1(b) and (c) of the Schedule to the Town and Country Planning (Use Classes) Order 1987, that is to say an industrial building in which the processes carried out or the machinery installed are such as can be carried out in a residential area without detriment to that area. Reason: The use of the premises accords with the terms of the application and prevents any alternative use being made of the premises which could be a source of nuisance or disturbance to occupants of neighbouring properties
22/00837/FUL	Seagrove Recreation Ground Seagrove Manor Road Seaview Isle Of Wight	Retention of building as constructed (readvertised application)	Support.
22/00826/FUL	17 High Street Seaview Isle Of Wight PO34 5ES	Proposed new shop- front and signage; change of use of commercial unit from A1 to class Sui Generis take-away coffee shop; single storey and main roof extensions and alterations to existing residential unit at rear of the site.	Object in line with residents' objections: <ul style="list-style-type: none"> • 2 storey extension would fill the open space (overdevelopment) • Already over provision of take away food outlets within short radius of site. • Next door neighbour concerned and notes no highlighted provision for accommodation of take

			away issues e.g. smells, litter etc
22/00850/HOU	42 Horestone Rise Nettlestone Seaview Isle Of Wight PO34 5DB	Demolition of conservatory; Proposed two storey extension including balcony at first floor level	Support on the condition that the finished extension does not overlook neighbouring property.
22/00902/HOU	Queensview Puckpool Hill Seaview Ryde Isle Of Wight PO33 1PJ	Demolition of existing outbuilding; proposed replacement garden outbuilding forming shed, greenhouse and office	Neutral
22/00905/HOU	Priory Nursery Priory Drive Nettlestone Seaview Isle Of Wight PO34 5EA	Proposed extension to dormer on front elevation	Support
22/00970/HOU	17 Solent View Road Nettlestone Seaview Isle Of Wight PO34 5HY	Proposed replacement pitched roof over existing side extension; alterations to include cladding	Neutral

22/99/03:Appeals:

Application No: 21/02408/FUL

Appeal No: 22/0008/REF

Planning Inspectorate Ref: APP/P2114/22/3294647

Parish(es): Nettlestone and Seaview

Location: Land adjacent Pear Tree Cottage, Circular Road, Seaview, Isle of Wight, PO34 5ET

Proposal: Installation of pedestrian doorway to provide access to approved development.

The appeal was noted and the Clerk explained that the Council's objection to the plan had been sent to the planning inspectorate.

22/100

Reports:

22/100/01: I.W.C Ward Cllr: Cllr Adams was unable to attend.

22/100/02: N&SCP: Cllr Hardie reported that the Jubilee went very well and were a wonderful example of collaborative working amongst multiple

organisations. The associated raffle had raised over £4,500 and the takings had been split between the 'Veterans Hub' in Ryde and Ukrainian refugees. Party on the Prom is scheduled for the 23rd July and the village fete on the 13th August.

22/100/03: Seagrove Pavilion Trust: Cllr Elliott reported that the petanque terrain had been weeded by hand.

22/100/04: Nettlestone Residents Association: A member of the association spoke about their concern at the manner in which planning applications were being granted by the Local Planning Authority – in particular the Gibb Well Field development. The resident asked the members to be mindful of this when considering item 22/103.

22/100/05: IWALC: It was reported that the recent training session on housing needs had been extremely informative. There will be further training on the 20th July (equality and diversity) and a topic meeting on the Biosphere on the 30th June.

22/100/06: Others: N/A.

22/101

PIER ROAD DINGHY PARK:

The members considered a quote (from Attrill's Fencing) of £11,940 + VAT to replace the Pier Road Dinghy Park fence with a 1.4m high mesh fence, supported by 5mm galvanised angle iron posts and supports. Other suppliers had been asked but were unable to provide quotes. The Clerk explained that this quote was within the budget put aside for the project.

Resolved:

The members resolved to engage Attrill's fencing to install the new Pier Road Dinghy Park fence at a cost of £11,940 + VAT.

22/102

STANDING ORDERS:

The members had been supplied with an updated set of Standing Orders, for their consideration, prior to the meeting (attached to these minutes as Appendix B). Cllrs Redpath and Rogers explained that the working group had based the updated Standing Orders on the latest 'model' Standing Orders produced by NALC (National Association of Local Councils). Cllr Redpath proposed that the Standing Orders should be adopted to replace the Council's existing Standing Orders and Cllr Rogers seconded the motion. As per current Standing Order 36b, this resolution will stand adjourned until the next full meeting of the Council.

22/103

SEAVIEW LANE - TRAFFIC REGULATION ORDER:

The Isle of Wight Council (IWC) cabinet are due to discuss the Traffic Regulation Order (TRO) for Seaview Lane on the 14th July. The Nettlestone Resident's Association sent a Freedom of Information (FOI) Request to the IWC

in relation to this TRO. The response was refusal – the FOI and response are attached to these minutes as Appendix C. Cllr Redpath proposed that the Council should write to the IWC and explain that they are unhappy with the response sent to the association, as this means that the Council (and local residents) will not have the answers to their questions in time to be able to form a response by the 14th July so the Council request that no decision is made with regards to the Seaview Lane TRO on the 14th July 2022.

Resolved:

The members resolved to write to the IWC as per Cllr Redpath's motion.

22/104

EDDINGTON ROAD DEVELOPMENT:

Cllr Barry has been researching the demographic breakdown of the residents on the IWC's housing list and wishes to explore the potential impact this may have for the Eddington Road development site owned by the IWC. Cllr Barry was unable to attend the meeting but will have the opportunity to bring his findings to a future meeting.

22/105

KERRY FIELD'S PLAY AREA:

The Clerk has circulated the Kerry Field's Play area Annual Inspection report. There were no urgent remedial tasks but there were a couple of suggested proactive tasks (regarding matting and the roundabout) that the Clerk will follow up. The report was noted by the members and is attached to these minutes as Appendix D.

22/106

Finances:

22/106/01: The following receipts were noted: -

The Clerk circulated a report of the schedule of receipts up to 31-5-2022. There were no questions or comments. Attached to these minutes as Appendix E. The signing of the monthly bank reconciliation and statement was completed by the Chair but the Vice Chair was not present and will sign at his earliest convenience.

22/106/02: The following payments were approved: -

The Clerk circulated a report of the schedule of payments up to 20-6-2022. The members resolved to approve these payments. Attached to these minutes as Appendix E

22/106/03: Grant Applications: -

The members considered an application from 'Victim Support – Hampshire & IOW'.

Resolved:

The members resolved to grant £50 to Victim Support – Hampshire & IOW.

22/106/04: To receive an income/expenditure report up to 31st May:

The clerk circulated the above report to members – there were no further questions, and the report was noted.

22/107

COUNCILLOR REPORTS:

Cllr Marlton enquired whether the Men In Sheds were in a position to renovate the Parish Council noticeboard in Madeira Road – Cllr Elliott explained that the Shed member who had started the task was unable to complete it but was hopeful of finding another member who would finish the task. Cllr Marlton noted that the grass on Ansell’s Copse was starting to impede pedestrian access to the area so the Clerk will contact Brighstone Landscaping to request it is seen to. Cllr Redpath reported that she had discovered that Section 106 payments have a five-year time limit by default (defined in Section 106(a) of the legislation), therefore it would appear that the obligation any payments due from the development at Harcourt Sands have expired as the agreement was signed in April 2016.

There being no further business, the meeting was declared closed at 8.42 pm.

.....
Chair
19th July 2022

Nettlestone and Seaview Parish Council - Clerk's Report June 2022

- A resident has written to the Parish Council explaining that they did not wish to have their land classified as a 'Local Green Space' in the Island Planning Strategy document and expressed their disappointment that they had not been consulted about this before the list was submitted – it was explained to them that Cllr Redpath had written to them but this correspondence obviously was not received and the Parish Council only had a very short period of time from being invited to nominate sites to actually submitting them. The Clerk thanked the resident for the clarification as the Council has no desire to progress changing the classification of green spaces if the owner is not supportive.
- Keep Britain Tidy have re-issued Seaside Award flags and these have now been received.
- The Environment Officer reported that the protective shroud on the miniature rocking horse in Kerry Fields Park had split and it has now been replaced at a cost of £143.76 + VAT
- The Clerk has written to Brighstone Landscaping, thanking them for doing a fine job of preparing the Council's green spaces for the Jubilee weekend and in particular for creating an excellent running track at Seaview Recreation ground that enabled our younger residents to take part in many, entertaining races.

22/90

- The work to replace the manhole cover in the women's toilets in Puckpool park has been completed by Clean Wight Cleaning.



**NETTLESTONE & SEAVIEW PARISH COUNCIL
STANDING ORDERS**

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1. RULES OF DEBATE AT MEETINGS

- a Motions on the agenda shall be considered in the order that they appear unless the order is changed at the discretion of the chair of the meeting.
- b A motion (including an amendment) shall not be progressed unless it has been moved and seconded.
- c A motion on the agenda that is not moved by its proposer may be treated by the chair of the meeting as withdrawn.
- d If a motion (including an amendment) has been seconded, it may be withdrawn by the proposer only with the consent of the seconder and the meeting.
- e An amendment is a proposal to remove or add words to a motion. It shall not negate the motion.
- f If an amendment to the original motion is carried, the original motion (as amended) becomes the substantive motion upon which further amendment(s) may be moved.
- g An amendment shall not be considered unless early verbal notice of it is given at the meeting and, if requested by the chair of the meeting, is expressed in writing to the chair.
- h A councillor may move an amendment to his own motion if agreed by the meeting. If a motion has already been seconded, the amendment shall be with the consent of the seconder and the meeting.
- i If there is more than one amendment to an original or substantive motion, the amendments shall be moved in the order directed by the chair of the meeting.
- j Subject to standing order 1(k), only one amendment shall be moved and debated at a time, the order of which shall be directed by the chair of the meeting.
- k One or more amendments may be discussed together if the chair of the meeting considers this expedient but each amendment shall be voted upon separately.
- l A councillor may not move more than one amendment to an original or substantive motion.
- m The mover of an amendment has no right of reply at the end of debate on it.

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- n Where a series of amendments to an original motion are carried, the mover of the original motion shall have a right of reply either at the end of debate on the first amendment or at the very end of debate on the final substantive motion immediately before it is put to the vote.
- o Unless permitted by the chair of the meeting, a councillor may speak once in the debate on a motion except:
 - i. to speak on an amendment moved by another councillor;
 - ii. to move or speak on another amendment if the motion has been amended since he/she/they last spoke;
 - iii. to make a point of order;
 - iv. to give a personal explanation; or
 - v. to exercise a right of reply.
- p During the debate on a motion, a councillor may interrupt only on a point of order or a personal explanation and the councillor who was interrupted shall stop speaking. A councillor raising a point of order shall identify the standing order which he/she/they considers has been breached or specify the other irregularity in the proceedings of the meeting he/she/they is concerned by.
- q A point of order shall be decided by the chair of the meeting and his decision shall be final.
- r When a motion is under debate, no other motion shall be moved except:
 - i. to amend the motion;
 - ii. to proceed to the next business;
 - iii. to adjourn the debate;
 - iv. to put the motion to a vote;
 - v. to ask a person to be no longer heard or to leave the meeting;
 - vi. to refer a motion to a committee or sub-committee for consideration;
 - vii. to exclude the public and press;
 - viii. to adjourn the meeting; or
 - ix. to suspend particular standing order(s) excepting those which reflect mandatory statutory or legal requirements.
- s Before an original or substantive motion is put to the vote, the chair of the meeting shall be satisfied that the motion has been sufficiently debated and that the mover of the motion under debate has exercised or waived his right of reply.

- t Excluding motions moved under standing order 1(r), the contributions or speeches by a councillor shall relate only to the motion under discussion and shall not exceed 3 minutes without the consent of the chair of the meeting.

2. DISORDERLY CONDUCT AT MEETINGS

- a No person shall obstruct the transaction of business at a meeting or behave offensively or improperly. If this standing order is ignored, the chair of the meeting shall request such person(s) to moderate or improve their conduct.
- b If person(s) disregard the request of the chair of the meeting to moderate or improve their conduct, any councillor or the chair of the meeting may move that the person be no longer heard or be excluded from the meeting. The motion, if seconded, shall be put to the vote without discussion.
- c If a resolution made under standing order 2(b) is ignored, the chair of the meeting may take further reasonable steps to restore order or to progress the meeting. This may include temporarily suspending or closing the meeting.

3. MEETINGS GENERALLY

Full Council meetings	●
Committee meetings	●
Sub-committee meetings	●

- a **Meetings shall not take place in premises which at the time of the meeting are used for the supply of alcohol, unless no other premises are available free of charge or at a reasonable cost.**
- b **The minimum three clear days for notice of a meeting does not include the day on which notice was issued, the day of the meeting, a Sunday, a day of the Christmas break, a day of the Easter break or of a bank holiday or a day appointed for public thanksgiving or mourning.**
- c **The minimum three clear days' public notice of a meeting does not include the day on which the notice was issued or the day of the meeting.**
- d **Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public's exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public's exclusion.**

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- e Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda.
- f The period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed 15 minutes unless directed by the chair of the meeting.
- g Subject to standing order 3(f), a member of the public shall not speak for more than 3 minutes.
- h In accordance with standing order 3(e), a question shall not require a response at the meeting nor start a debate on the question. The chair of the meeting may direct that a written or oral response be given.
- i A person who speaks at a meeting shall direct his comments to the chair of the meeting.
- j Only one person is permitted to speak at a time. If more than one person wants to speak, the chair of the meeting shall direct the order of speaking.
- k **Subject to standing order 3(l), a person who attends a meeting is permitted to report on the meeting whilst the meeting is open to the public. To “report” means to film, photograph, make an audio recording of meeting proceedings, use any other means for enabling persons not present to see or hear the meeting as it takes place or later or to report or to provide oral or written commentary about the meeting so that the report or commentary is available as the meeting takes place or later to persons not present.**
- l **A person present at a meeting may not provide an oral report or oral commentary about a meeting as it takes place without permission.**
- m **The press shall be provided with reasonable facilities for the taking of their report of all or part of a meeting at which they are entitled to be present.**
- n **Subject to standing orders which indicate otherwise, anything authorised or required to be done by, to or before the Chair of the Council may in his absence be done by, to or before the Vice-Chair of the Council (if there is one).**
- o **The Chair of the Council, if present, shall preside at a meeting. If the Chair is absent from a meeting, the Vice-Chair of the Council (if there is one) if present, shall preside. If both the Chair and the Vice-Chair are absent from a meeting, a councillor as chosen by the councillors present at the meeting shall preside at the meeting.**
- p **Subject to a meeting being quorate, all questions at a meeting shall be**

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- **decided by a majority of the councillors and non-councillors with voting rights present and voting.**

- q **The chair of a meeting may give an original vote on any matter put to the vote, and in the case of an equality of votes may exercise his casting vote whether or not he/she/they gave an original vote.**

See standing orders 5(h) and (i) for the different rules that apply in the election of the Chair of the Council at the annual meeting of the Council.

- r **Unless standing orders provide otherwise, voting on a question shall be by a show of hands. At the request of a councillor, the voting on any question shall be recorded so as to show whether each councillor present and voting gave his vote for or against that question.** Such a request shall be made before moving on to the next item of business on the agenda.

- s The minutes of a meeting shall include an accurate record of the following:

- i. the time and place of the meeting;
- ii. the names of councillors who are present and the names of councillors who are absent;
- iii. interests that have been declared by councillors and non-councillors with voting rights;
- iv. the grant of dispensations (if any) to councillors and non-councillors with voting rights;
- v. whether a councillor or non-councillor with voting rights left the meeting when matters that they held interests in were being considered;
- vi. if there was a public participation session; and
- vii. the resolutions made.

- t **A councillor or a non-councillor with voting rights who has a disclosable pecuniary interest or another interest as set out in the Council's code of conduct in a matter being considered at a meeting is subject to statutory limitations or restrictions under the code on his right to participate and vote on that matter.**

- u **No business may be transacted at a meeting unless at least one-third of the whole number of members of the Council are present and in no case shall the quorum of a meeting be less than three.**

See standing order 4d(vii) for the quorum of a committee or sub-committee meeting.

- v **If a meeting is or becomes inquorate no business shall be transacted**

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- and the meeting shall be closed. The business on the agenda for the meeting
 - shall be adjourned to another meeting.
- w A meeting shall not exceed a period of 2.5 hours.

4. COMMITTEES AND SUB-COMMITTEES

- a **Unless the Council determines otherwise, a committee may appoint a sub-committee whose terms of reference and members shall be determined by the committee.**
- b **The members of a committee may include non-councillors unless it is a committee which regulates and controls the finances of the Council.**
- c **Unless the Council determines otherwise, all the members of an advisory committee and a sub-committee of the advisory committee may be non-councillors.**
- d The Council may appoint standing committees or other committees as may be necessary, and:
- i. shall determine their terms of reference;
 - ii. shall determine the number and time of the ordinary meetings of a standing committee up until the date of the next annual meeting of the Council;
 - iii. shall permit a committee, other than in respect of the ordinary meetings of a committee, to determine the number and time of its meetings;
 - iv. shall, subject to standing orders 4(b) and (c), appoint and determine the terms of office of members of such a committee;
 - v. shall, after it has appointed the members of a standing committee, appoint the chair of the standing committee;
 - vi. shall permit a committee other than a standing committee, to appoint its own chair at the first meeting of the committee;
 - vii. shall determine the place, notice requirements and quorum for a meeting of a committee and a sub-committee which, in both cases, shall be no less than three;
 - viii. shall determine if the public may participate at a meeting of a committee;
 - ix. may dissolve a committee or a sub-committee.
- e The Chairman and Vice-Chairman, ex-officio, shall be voting Members of every committee.

5. ORDINARY COUNCIL MEETINGS

- a In an election year, the annual meeting of the Council shall be held on or within 14 days following the day on which the councillors elected take office.**
- b In a year which is not an election year, the annual meeting of the Council shall be held on such day in May as the Council decides.**
- c If no other time is fixed, the annual meeting of the Council shall take place at 6pm.**
- d In addition to the annual meeting of the Council, at least three other ordinary meetings shall be held in each year on such dates and times as the Council decides.**
- e The first business conducted at the annual meeting of the Council shall be the election of the Chair and Vice-Chair (if there is one) of the Council.**
- f The Chair of the Council, unless he/she/they has resigned or becomes disqualified, shall continue in office and preside at the annual meeting until his successor is elected at the next annual meeting of the Council.**
- g The Vice-Chair of the Council, if there is one, unless he/she/they resigns or becomes disqualified, shall hold office until immediately after the election of the Chair of the Council at the next annual meeting of the Council.**
- h In an election year, if the current Chair of the Council has not been re-elected as a member of the Council, he/she/they shall preside at the annual meeting until a successor Chair of the Council has been elected. The current Chair of the Council shall not have an original vote in respect of the election of the new Chair of the Council but shall give a casting vote in the case of an equality of votes.**
- i In an election year, if the current Chair of the Council has been re-elected as a member of the Council, he/she/they shall preside at the annual meeting until a new Chair of the Council has been elected. He/she/they may exercise an original vote in respect of the election of the new Chair of the Council and shall give a casting vote in the case of an equality of votes.**
- j Following the election of the Chair of the Council and Vice-Chair of the Council at the annual meeting, the business shall include:**

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- i. **In an election year, delivery by the Chair of the Council and councillors of their acceptance of office forms unless the Council resolves for this to be done at a later date. In a year which is not an election year, delivery by the Chair of the Council of his acceptance of office form unless the Council resolves for this to be done at a later date;**
- ii. Delivery by the Vice-Chair of the Council of their acceptance of office form unless the Council resolves for this to be done at a later date
- iii. Confirmation of the accuracy of the minutes of the last meeting of the Council;
- iv. Receipt of the minutes of the last meeting of a committee;
- v. Consideration of the recommendations made by a committee;
- vi. Review of delegation arrangements to committees, sub-committees, staff and other local authorities;
- vii. Review of the terms of reference for committees;
- viii. Appointment of members to existing committees;
- ix. Appointment of any new committees in accordance with standing order 4;
- x. Review and adoption of appropriate standing orders and financial regulations;
- xi. Review of arrangements (including legal agreements) with other local authorities, not-for-profit bodies and businesses.
- xii. Review of representation on or work with external bodies and arrangements for reporting back;
- xiii. In an election year, to make arrangements with a view to the Council becoming eligible to exercise the general power of competence in the future;
- xiv. Review of inventory of land and other assets including buildings and office equipment;
- xv. Confirmation of arrangements for insurance cover in respect of all insurable risks;
- xvi. Review of the Council's and/or staff subscriptions to other bodies;
- xvii. Review of the Council's complaints procedure;
- xviii. Review of the Council's policies, procedures and practices in respect of its obligations under freedom of information and data protection legislation (*see also standing orders 11, 20 and 21*);

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- xix. Review of the Council's policy for dealing with the press/media;
- xx. Review of the Council's employment policies and procedures;
- xxi. Review of the Council's expenditure incurred under s.137 of the Local Government Act 1972 or the general power of competence.
- xxii. Determining the time and place of ordinary meetings of the Council up to and including the next annual meeting of the Council.

6. EXTRAORDINARY MEETINGS OF THE COUNCIL, COMMITTEES AND SUB-COMMITTEES

- a **The Chair of the Council may convene an extraordinary meeting of the Council at any time.**
- b **If the Chair of the Council does not call an extraordinary meeting of the Council within seven days of having been requested in writing to do so by two councillors, any two councillors may convene an extraordinary meeting of the Council. The public notice giving the time, place and agenda for such a meeting shall be signed by the two councillors.**
- c The chair of a committee or a sub-committee may convene an extraordinary meeting of the committee or the sub-committee at any time.
- d If the chair of a committee or a sub-committee does not call an extraordinary meeting within 7 days of having been requested to do so by 2 members of the committee or the sub-committee, any 2 members of the committee or the sub-committee may convene an extraordinary meeting of the committee or a sub-committee.

7. PREVIOUS RESOLUTIONS

- a A resolution shall not be reversed within six months except either by a special motion, which requires written notice by at least 6 councillors to be given to the Proper Officer in accordance with standing order 9, or by a motion moved in pursuance of the recommendation of a committee or a sub-committee.
- b When a motion moved pursuant to standing order 7(a) has been disposed of, no similar motion may be moved for a further six months.

8. VOTING ON APPOINTMENTS

- a Where more than two persons have been nominated for a position to be filled

by the Council and none of those persons has received an absolute majority of votes in their favour, the name of the person having the least number of votes shall be struck off the list and a fresh vote taken. This process shall continue until a majority of votes is given in favour of one person. A tie in votes may be settled by the casting vote exercisable by the chair of the meeting.

9. MOTIONS FOR A MEETING THAT REQUIRE WRITTEN NOTICE TO BE GIVEN TO THE PROPER OFFICER

- a. Except as provided by these Standing Orders, no resolution may be moved unless the business to which it relates has been put on the Agenda by the Clerk or the mover has given notice in writing of its terms and has delivered the notice to the Clerk at least 7 clear days before the next meeting of the Council.

10. MOTIONS AT A MEETING THAT DO NOT REQUIRE WRITTEN NOTICE

- a The following motions may be moved at a meeting without written notice to the Proper Officer:
 - i. to correct an inaccuracy in the draft minutes of a meeting;
 - ii. to move to a vote;
 - iii. to defer consideration of a motion;
 - iv. to refer a motion to a particular committee or sub-committee;
 - v. to appoint a person to preside at a meeting;
 - vi. to change the order of business on the agenda;
 - vii. to proceed to the next business on the agenda;
 - viii. to require a written report;
 - ix. to appoint a committee or sub-committee and their members;
 - x. to extend the time limits for speaking;
 - xi. to exclude the press and public from a meeting in respect of confidential or other information which is prejudicial to the public interest;
 - xii. to not hear further from a councillor or a member of the public;
 - xiii. to exclude a councillor or member of the public for disorderly conduct;

- xiv. to temporarily suspend the meeting;
- xv. to suspend a particular standing order (unless it reflects mandatory statutory or legal requirements);
- xvi. to adjourn the meeting; or
- xvii. to close the meeting.

11. MANAGEMENT OF INFORMATION

See also standing order 20.

- a **The Council shall have in place and keep under review, technical and organisational measures to keep secure information (including personal data) which it holds in paper and electronic form. Such arrangements shall include deciding who has access to personal data and encryption of personal data.**
- b **The Council shall have in place, and keep under review, policies for the retention and safe destruction of all information (including personal data) which it holds in paper and electronic form. The Council's retention policy shall confirm the period for which information (including personal data) shall be retained or if this is not possible the criteria used to determine that period (e.g. the Limitation Act 1980).**
- c **The agenda, papers that support the agenda and the minutes of a meeting shall not disclose or otherwise undermine confidential information or personal data without legal justification.**
- d **Councillors, staff, the Council's contractors and agents shall not disclose confidential information or personal data without legal justification.**

12. DRAFT MINUTES

Full Council meetings ●
Committee meetings ●
Sub-committee meetings ●

- a If the draft minutes of a preceding meeting have been served on councillors with the agenda to attend the meeting at which they are due to be approved for accuracy, they shall be taken as read.
- b There shall be no discussion about the draft minutes of a preceding meeting except in relation to their accuracy. A motion to correct an inaccuracy in the

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draft minutes shall be moved in accordance with standing order 10(a)(i).

- c The accuracy of draft minutes, including any amendment(s) made to them, shall be confirmed by resolution and shall be signed by the chair of the meeting and stand as an accurate record of the meeting to which the minutes relate.
- d If the chair of the meeting does not consider the minutes to be an accurate record of the meeting to which they relate, he/she/they shall sign the minutes and include a paragraph in the following terms or to the same effect:

“The chair of this meeting does not believe that the minutes of the meeting of the () held on [date] in respect of () were a correct record but his view was not upheld by the meeting and the minutes are confirmed as an accurate record of the proceedings.”
- e **If the Council’s gross annual income or expenditure (whichever is higher) does not exceed £25,000, it shall publish draft minutes on a website which is publicly accessible and free of charge not later than one month after the meeting has taken place.**
- f Subject to the publication of draft minutes in accordance with standing order 12(e) and standing order 20(a) and following a resolution which confirms the accuracy of the minutes of a meeting, the draft minutes or recordings of the meeting for which approved minutes exist shall be destroyed.

13. CODE OF CONDUCT AND DISPENSATIONS

See also standing order 3(u).

- a All councillors and non-councillors with voting rights shall observe the code of conduct adopted by the Council.
- b Unless he/she/they has been granted a dispensation, a councillor or non-councillor with voting rights shall withdraw from a meeting when it is considering a matter in which he/she/they has a disclosable pecuniary interest. He/she/they may return to the meeting after it has considered the matter in which he/she/they had the interest.
- c Unless he/she/they has been granted a dispensation, a councillor or non-councillor with voting rights shall withdraw from a meeting when it is considering a matter in which he/she/they has another interest if so required by the Council’s code of conduct. He/she/they may return to the meeting after it has considered the matter in which he/she/they had the interest.
- d **Dispensation requests shall be in writing and submitted to the Proper Officer** as soon as possible before the meeting, or failing that, at the start of the meeting for which the dispensation is required.

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- e A decision as to whether to grant a dispensation shall be made by a meeting of the Council, or committee or sub-committee for which the dispensation is required and that decision is final.
- f A dispensation request shall confirm:
 - i. the description and the nature of the disclosable pecuniary interest or other interest to which the request for the dispensation relates;
 - ii. whether the dispensation is required to participate at a meeting in a discussion only or a discussion and a vote;
 - iii. the date of the meeting or the period (not exceeding four years) for which the dispensation is sought; and
 - iv. an explanation as to why the dispensation is sought.
- g Subject to standing orders 13(d) and (f), a dispensation request shall be considered at the beginning of the meeting of the Council, or committee or sub-committee for which the dispensation is required.
- h A dispensation may be granted in accordance with standing order 13(e) if having regard to all relevant circumstances any of the following apply:**
 - i. without the dispensation the number of persons prohibited from participating in the particular business would be so great a proportion of the meeting transacting the business as to impede the transaction of the business;**
 - ii. granting the dispensation is in the interests of persons living in the Council's area; or**
 - iii. it is otherwise appropriate to grant a dispensation.**

14. CODE OF CONDUCT COMPLAINTS

- a Upon notification by the County Council that it is dealing with a complaint that a councillor or non-councillor with voting rights has breached the Council's code of conduct, the Proper Officer shall, subject to standing order 11, report this to the Council.
- b Where the notification in standing order 14(a) relates to a complaint made by the Proper Officer, the Proper Officer shall notify the Chair of Council of this fact, and the Chair shall nominate another staff member to assume the duties of the Proper Officer in relation to the complaint until it has been determined and the Council has agreed what action, if any, to take in accordance with standing order 14(d).
- c The Council may:

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- i. provide information or evidence where such disclosure is necessary to investigate the complaint or is a legal requirement;
 - ii. seek information relevant to the complaint from the person or body with statutory responsibility for investigation of the matter;
- d **Upon notification by the County Council that a councillor or non-councillor with voting rights has breached the Council's code of conduct, the Council shall consider what, if any, action to take against him. Such action excludes disqualification or suspension from office.**

15. PROPER OFFICER

- a The Proper Officer of the Council is the Clerk. The Responsible Officer of the Council is the Clerk. Other duties and responsibilities of the Clerk are as laid down in a Job Description.
- b The Proper Officer shall:
- i. **at least three clear days before a meeting of the council, a committee or a sub-committee,**
 - **serve on councillors by delivery or post at their residences or by email authenticated in such manner as the Proper Officer thinks fit, a signed summons confirming the time, place and the agenda (provided the councillor has consented to service by email), and**
 - **Provide, in a conspicuous place, public notice of the time, place and agenda (provided that the public notice with agenda of an extraordinary meeting of the Council convened by councillors is signed by them).**

See standing order 3(b) for the meaning of clear days for a meeting of a full council and standing order 3(c) for the meaning of clear days for a meeting of a committee;
 - ii. **convene a meeting of the Council for the election of a new Chair of the Council, occasioned by a casual vacancy in his office;**
 - iii. **facilitate inspection of the minute book by local government electors;**
 - iv. **receive and retain copies of byelaws made by other local authorities;**
 - v. hold acceptance of office forms from councillors;
 - vi. hold a copy of every councillor's register of interests;
 - vii. assist with responding to requests made under freedom of information legislation and rights exercisable under data protection legislation, in accordance with the Council's relevant policies and procedures;
 - viii. receive and send general correspondence and notices on behalf of the Council except where there is a resolution to the contrary;
 - ix. assist in the organisation of, storage of, access to, security of and destruction of information held by the Council in paper and electronic form subject to the requirements of data protection and freedom of information legislation and other legitimate requirements (e.g. the Limitation Act 1980);

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- x. arrange for legal deeds to be executed;
(see also *standing order 23*);
- xi. arrange or manage the prompt authorisation, approval, and instruction regarding any payments to be made by the Council in accordance with its financial regulations;
- xii. record every planning application notified to the Council and the Council's response to the local planning authority in a book for such purpose;
- xiii. refer a planning application received by the Council to the Chair of the Planning Committee within two working days of receipt to facilitate an extraordinary meeting if the nature of a planning application requires consideration before the next ordinary meeting of the Council;
- xiv. manage access to information about the Council via the publication scheme; and

16. RESPONSIBLE FINANCIAL OFFICER

- a The Council shall appoint an appropriate replacement (e.g. an alternative staff member, Councillor or third party expert) to undertake the work of the Responsible Financial Officer when the Responsible Financial Officer is absent.

17. ACCOUNTS AND ACCOUNTING STATEMENTS

- a "Proper practices" in standing orders refer to the most recent version of "Governance and Accountability for Local Councils – a Practitioners' Guide".
- b All payments by the Council shall be authorised, approved and paid in accordance with the law, proper practices and the Council's financial regulations.
- c The Responsible Financial Officer shall supply to each councillor as soon as practicable after 30 June, 30 September and 31 December in each year a statement to summarise:
 - i. the Council's receipts and payments (or income and expenditure) for each quarter;
 - ii. the Council's aggregate receipts and payments (or income and expenditure) for the year to date;
 - iii. the balances held at the end of the quarter being reported and

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which includes a comparison with the budget for the financial year and highlights any actual or potential overspends.

- d As soon as possible after the financial year end at 31 March, the Responsible Financial Officer shall provide:
 - i. each councillor with a statement summarising the Council's receipts and payments (or income and expenditure) for the last quarter and the year to date for information; and
 - ii. to the Council the accounting statements for the year in the form of Section 2 of the annual governance and accountability return, as required by proper practices, for consideration and approval.
- e The year-end accounting statements shall be prepared in accordance with proper practices and apply the form of accounts determined by the Council (receipts and payments, or income and expenditure) for the year to 31 March. A completed draft annual governance and accountability return shall be presented to all councillors at least 14 days prior to anticipated approval by the Council. The annual governance and accountability return of the Council, which is subject to external audit, including the annual governance statement, shall be presented to the Council for consideration and formal approval before 30 June.

18. FINANCIAL CONTROLS AND PROCUREMENT

- a. The Council shall consider and approve financial regulations drawn up by the Responsible Financial Officer, which shall include detailed arrangements in respect of the following:
 - i. the keeping of accounting records and systems of internal controls;
 - ii. the assessment and management of financial risks faced by the Council;
 - iii. the work of the independent internal auditor in accordance with proper practices and the receipt of regular reports from the internal auditor, which shall be required at least annually;
 - iv. the inspection and copying by councillors and local electors of the Council's accounts and/or orders of payments; and
 - v. whether contracts with an estimated value below **£25,000** due to special circumstances are exempt from a tendering process or procurement exercise.
- b. Financial regulations shall be reviewed regularly and at least annually for fitness of purpose.
- c. **A public contract regulated by the Public Contracts Regulations 2015 with**

an estimated value in excess of £25,000 but less than the relevant thresholds referred to in standing order 18(f) is subject to the “light touch” arrangements under Regulations 109-114 of the Public Contracts Regulations 2015 unless it proposes to use an existing list of approved suppliers (framework agreement).

- d. Subject to additional requirements in the financial regulations of the Council, the tender process for contracts for the supply of goods, materials, services or the execution of works shall include, as a minimum, the following steps:
- i. a specification for the goods, materials, services or the execution of works shall be drawn up;
 - ii. an invitation to tender shall be drawn up to confirm (i) the Council’s specification (ii) the time, date and address for the submission of tenders (iii) the date of the Council’s written response to the tender and (iv) the prohibition on prospective contractors contacting councillors or staff to encourage or support their tender outside the prescribed process;
 - iii. the invitation to tender shall be advertised in a local newspaper and in any other manner that is appropriate;
 - iv. tenders are to be submitted in writing in a sealed marked envelope addressed to the Proper Officer;
 - v. tenders shall be opened by the Proper Officer in the presence of at least one councillor after the deadline for submission of tenders has passed;
 - vi. tenders are to be reported to and considered by the appropriate meeting of the Council or a committee or sub-committee with delegated responsibility.
- e. The Council, when considering tenders, is not bound to accept the lowest value tender.
- f. **Where the value of a contract is likely to exceed the threshold specified by the Office of Government Commerce from time to time, the Council must consider whether the Public Contracts Regulations 2015 or the Utilities Contracts Regulations 2016 apply to the contract and, if either of those Regulations apply, the Council must comply with procurement rules. NALC’s procurement guidance contains further details.**

19. HANDLING STAFF MATTERS

- a. A matter personal to a member of staff that is being considered by a meeting of the Staffing Committee is subject to standing order 11.
- b. Subject to the Council’s policy regarding absences from work, the Clerk shall

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- notify the chair of the Staffing Committee of absence occasioned by illness or other reason and that person shall report such absence to the Staffing Committee at its next meeting.
- c The chair of the Staffing Committee shall upon a resolution conduct a review of the performance and annual appraisal of the work of the Clerk. The reviews and appraisal shall be reported in writing and are subject to approval by resolution by the Staffing Committee.
 - d Subject to the Council's policy regarding the handling of grievance matters, the Clerk (or other members of staff) shall contact the chair of the Staffing Committee in respect of an informal or formal grievance matter, and this matter shall be reported back and progressed by resolution of the Staffing Committee.
 - e Subject to the Council's policy regarding the handling of grievance matters, if an informal or formal grievance matter raised by the Clerk relates to the chair of the Staffing Committee, this shall be communicated to another member of the Staffing Committee, which shall be reported back and progressed by resolution of the Staffing Committee.
 - f Any persons responsible for all or part of the management of staff shall treat as confidential the written records of all meetings relating to their performance, capabilities, grievance or disciplinary matters.
 - g In accordance with standing order 11(a), persons with line management responsibilities shall have access to staff records referred to in standing order 19(f).

20. RESPONSIBILITIES TO PROVIDE INFORMATION

See also standing order 21.

- a **In accordance with freedom of information legislation, the Council shall publish information in accordance with its publication scheme and respond to requests for information held by the Council.**
- b. *[If gross annual income or expenditure (whichever is higher) does not exceed £25,000]* **The Council shall publish information in accordance with the requirements of the Smaller Authorities (Transparency Requirements) (England) Regulations 2015.**

OR

[If gross annual income or expenditure (whichever is the higher) exceeds £200,000] **The Council, shall publish information in accordance with the requirements of the Local Government (Transparency Requirements) (England) Regulations 2015.**

21. RESPONSIBILITIES UNDER DATA PROTECTION LEGISLATION

(Below is not an exclusive list).

See also standing order 11.

- a The Council may appoint a Data Protection Officer.
- b **The Council shall have policies and procedures in place to respond to an individual exercising statutory rights concerning his personal data.**
- c **The Council shall have a written policy in place for responding to and managing a personal data breach.**
- d **The Council shall keep a record of all personal data breaches comprising the facts relating to the personal data breach, its effects and the remedial action taken.**
- e **The Council shall ensure that information communicated in its privacy notice(s) is in an easily accessible and available form and kept up to date.**
- f **The Council shall maintain a written record of its processing activities.**

22. RELATIONS WITH THE PRESS/MEDIA

- a Requests from the press or other media for an oral or written comment or statement from the Council, its councillors or staff shall be handled in accordance with the Council's policy in respect of dealing with the press and/or other media.

23. EXECUTION AND SEALING OF LEGAL DEEDS

See also standing order 15(b)(x).

- a A legal deed shall not be executed on behalf of the Council unless authorised by a resolution.
- b **Subject to standing order 23(a), any two councillors may sign, on behalf of the Council, any deed required by law and the Proper Officer shall witness their signatures.**

24. COMMUNICATING WITH DISTRICT AND COUNTY OR UNITARY COUNCILLORS

- a An invitation to attend a meeting of the Council shall be sent, together with the agenda, to the ward councillor of the County Council representing the area of the Council.
- b Unless the Council determines otherwise, a copy of each letter sent to the County Council shall be sent to the ward councillor representing the area of the Council.

25. RESTRICTIONS ON COUNCILLOR ACTIVITIES

- a. Unless duly authorised no councillor shall:
 - i. inspect any land and/or premises which the Council has a right or duty to inspect; or
 - ii. issue orders, instructions or directions.

26. STANDING ORDERS GENERALLY

- a All or part of a standing order, except one that incorporates mandatory statutory or legal requirements, may be suspended by resolution in relation to the consideration of an item on the agenda for a meeting.
- b A motion to add to or vary or revoke one or more of the Council's standing orders, except one that incorporates mandatory statutory or legal requirements, shall be proposed by a special motion, the written notice by at least 6 councillors to be given to the Proper Officer in accordance with standing order 9.
- c The Proper Officer shall provide a copy of the Council's standing orders to a councillor as soon as possible.
- d The decision of the chair of a meeting as to the application of standing orders at the meeting shall be final.

NETTLESTONE VILLAGE RESIDENTS' ASSOCIATION
(Chairman: Mark Geernaert-Davies
Secretary: Trish Redpath)

Dear

The Cabinet meeting of 14th July is to consider traffic regulation orders for parking restrictions (double yellow lines) in Seaview Lane – something over which the local community has strong objections.

Under the Freedom of Information, the association requests:

- the responses to the recent consultation on this proposal both positive and negative,
- all correspondence relating to the proposal including councillor, developer, planning officers and highway officers (Island Roads),
- legal advice obtained by the IOW council on the inclusion of highway changes required as part of a planning approval.

We look forward to your reply

Mark Geernaert-Davies (Chairman)
Trish Redpath (Secretary)

Environmental Information Regulations 2004 (EIRs)
CRM Ref: IW22/6/1685

Refusal Notice

To: Trish Redpath

Email: [REDACTED]

The Isle of Wight Council (“the Council”) refuse your request received on 1st June 2022 for information relating to the Seaview Lane, Nettlesstone TRO proposal (the Isle of Wight Council (Seaview Lane, Nettlesstone) (Traffic Regulation) Order No 1 2021.

The reasons for the Council’s decision are as follows:

1. The responses to the recent consultation on this proposal both positive and negative.

The council confirms that responses to the recent consultation on this proposal are held. However, this information is currently being collated and reviewed. The information will be included within the Cabinet Report, with personal details redacted. Therefore, until the report is published online, at some point on 6th July 2022, ahead of the Cabinet meeting on 14th July 2022, the document can be considered incomplete/unfinished. As such, the recommendation on the draft report and other fundamental elements of the reports can still be subject to change. We believe that the **exception under Regulation 12(4)(d)** applies to this information. This section provides that incomplete or unfinished documents may be withheld from disclosure.

2. All correspondence relating to the proposal including councillor, developer, planning officers and highway officers (Island Roads).

From our preliminary assessment, we consider that the request for information is **manifestly unreasonable under regulation 12(4)(b)/(c)** of the Environmental Information Regulations 2004 given that it would exceed 18 hours to locate, retrieve and extract the information, in view of the number of individuals that would need to carry out searches to locate/identify/retrieve relevant information. However, any information that is relevant for the Cabinet Report, will be collated; prepared; and published in advance of the meeting on 14th July.

3. Legal advice obtained by the IOW council on the inclusion of highway changes required as part of a planning approval.

We consider that any advice sought from, or provided by, the council's legal department is legally privileged. We believe that the **exception under Regulation 12(5)(b)** applies to this information. This exception relates to information where the disclosure is likely to adversely affect the course of justice. Staff and councillors need to have the private space to seek legal advice and there are long established principles of legal professional privilege to protect such communications.

The Council has considered the public interest test in this case and is of the opinion that the public interest in maintaining the exemption outweighs the public interest in providing the information. The council promotes openness and transparency in its activities and recognises the public interest in such information. Accordingly, a lot of the requested information will be included in documents that will be made public in advance of the Cabinet meeting on 14th July 2022. As these papers have not yet been finalised, we believe that the balance of public interest favours withholding the details, at this time.

Signed: Stewart Chandler, Highways & Transport Client Manager

Dated: 15th June 2022.



To
Trish Redpath, Secretary
Nettlestone Village Residents Association

Email: [REDACTED]

From
Julie Cohen
Departmental Information Guardian (DIG)
Highways PFI Contract Management Team
St Christopher House
42 Daish Way
Newport
Isle of Wight
PO30 5XJ

Tel (01983) 821000 Ext: 6601
Email julie.cohen@iow.gov.uk
DX 56361 Newport (Isle of Wight)
Web www.iwight.com

15th June 2022

Dear Ms Redpath

Information Request CRM Ref. IW22/6/1685

Thank you for your information request which was received by this team on 1st June 2022.

Please find below our response to the information you have requested regarding the Seaview Lane, Nettlestone TRO proposal (the Isle of Wight Council (Seaview Lane, Nettlestone) (Traffic Regulation) Order No 1 2021).

We have considered your request in line with the Environmental Information Regulations (EIRs). These Regulations provide a similar right of access to the Freedom of Information Act, but specifically apply to environmental information, including that relating to measures that affect land, soil, and landscapes. Further details can be found on the Information Commissioners Office website at www.ico.org.uk.

1. **The responses to the recent consultation on this proposal both positive and negative.**

Your request has been given careful consideration and I can confirm that the Council does hold the information requested. Unfortunately, however, the Council is unable to comply with your request for the reasons set out in the Refusal Notice enclosed.

2. **All correspondence relating to the proposal including councillor, developer, planning officers and highway officers (Island Roads).**

Your request has been given careful consideration and I can confirm that the Council does hold the information requested. Unfortunately, however, the Council is unable to comply with your request for the reasons set out in the Refusal Notice enclosed.

3. **Legal advice obtained by the IOW council on the inclusion of highway changes required as part of a planning approval.**

We can confirm that the council holds some correspondence with the legal department on

TRAFFIC REGULATIONS (DOUBLE YELLOW LINES) – SEAVIEW LANE

At its October 2021 meeting the PC objected to a proposal for a Traffic Regulation Order (TRO) to place double yellow lines in Seaview Lane. (Copy of minute 21/150 attached).

The IOW Cabinet Member for transport (Cllr Phil Jordan) has confirmed that at the present time he is refusing to allow the TRO to be implemented. In the long term (hopefully no later than June) he is endeavouring to get a Council policy that prevents planning permissions being granted with specific conditions relating to a TRO which result in loss of valued on street parking. It has been common practice for this to happen on the Island with the result that the TRO is an enabler for development (when the TRO would not have been needed otherwise).

The planning permission issued for Gibb Well Field - Subject to Legal Agreement – states:

19. No development shall commence until a Traffic Regulation Order relating to parking restrictions and bus stop cages within Seaview Lane from its junction with The Green through to Holgate Lane to secure junction and pedestrian visibility splays and to allow private and service vehicles to enter and exit the site with ease. All subsequent works associated with the TRO shall be implemented in accordance with a scheme to be submitted to and approved in writing by the Local Planning Authority prior to the commencement of the development hereby approved.

Reason: In the interests of highway safety and to comply with policy DM2 (Design Quality for New Development) of the Island Plan Core Strategy.

In fact, in its comments on the submitted Gibb Well Field application Island Roads specified that it would withdraw support for the proposal **should** the TRO not be approved, indicating that the acceptance of a TRO was not a given.

However, Cllr Jordan is under some pressure in regard to his refusal and has been advised that the developer is threatening legal proceedings.

This is an important matter of principle for the Nettlestone community which does not want parking restrictions in Seaview Lane regardless of its otherwise opposition to the development.

The Parish Council is being asked if it supports Cllr Jordan in his stance and if it will approve – if *necessary* - the commissioning of a legal letter that may counter the threat of legal action by the developer.

Trish Redpath



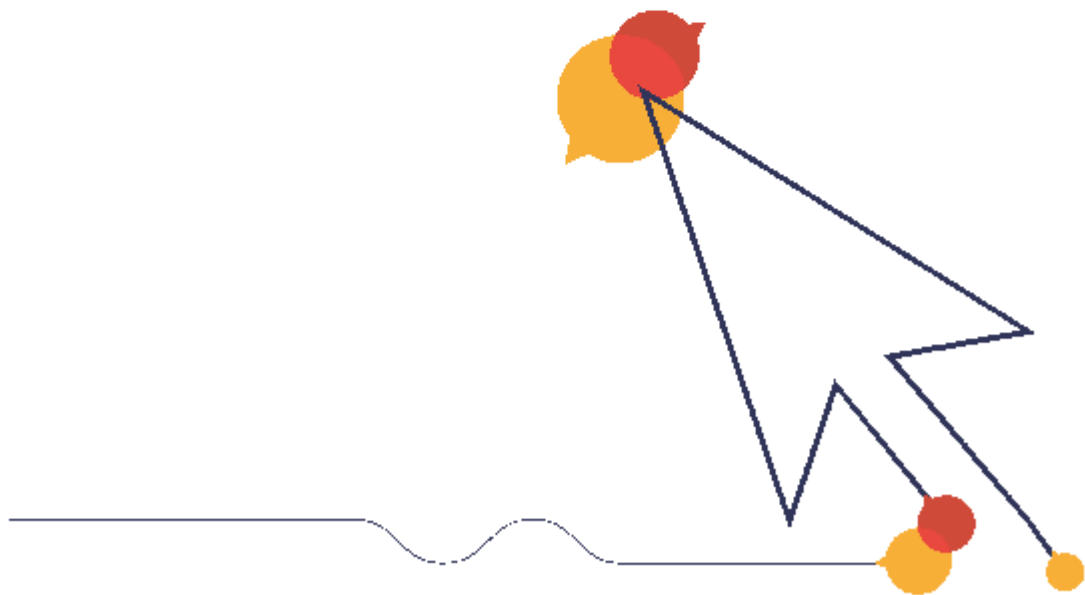
Safety Inspection Report

Annual Inspection

Kerry Fields Play Area

Nettlestone and Seaview Parish Council

27 May 2022



Playsafety Ltd is licensed by RoSPA to trade as RoSPA Play Safety

20 June 2022 (2022-2023)

Nettlestone and Seaview Parish Council
RECEIPTS LIST

Voucher Code	Date	Minutes	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
15 Dinghy Park	12/05/2022		Current Account	May Statement	Dinghy Park Permits	Dinghy Park	E	110.00		110.00
16 Allotments	16/05/2022		Current Account	May Statement	Allotment Deposit	Allotments	E	25.00		25.00
17 Allotments	18/05/2022		Current Account	May Statement	Allotment Deposit	Allotments	E	25.00		25.00
18 Dinghy Park	19/05/2022		Current Account	500186	Dinghy Park Permits	Dinghy Park	E	550.00		550.00
19 Dinghy Park	23/05/2022		Current Account	May Statement	Dinghy Park Permits	Dinghy Park	E	110.00		110.00
20 Dinghy Park	30/05/2022		Current Account	May Statement	Dinghy Park Permits	Dinghy Park	E	330.00		330.00
21 Interest	31/05/2022		Nationwide Business	May-Jun Statement	Interest	Nationwide Building Society	E	2.70		2.70
Total								1,152.70		1,152.70

20 June 2022 (2022-2023)

Nettlestone and Seaview Parish Council
PAYMENTS (AWAITING AUTHORISATION) LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
30 Salary (Inc Tax, N.I and Per	03/05/2022		Current Account	May Statement	PC Pension Contribution	SJP	E	8.06		8.06
31 Salary (Inc Tax, N.I and Per	04/05/2022		Current Account	May Statement	PC Pension Contribution	SJP	E	116.80		116.80
28 Storage	24/05/2022		Current Account	BACS	Document Storage	InnerSpaces	X	60.88	9.18	70.06
27 Grants	24/05/2022	22/92/03	Current Account	BACS	Grant	NASBA	E	200.00		200.00
29 Grants	07/06/2022	22/92/03	Current Account	BACS	Grant	Masonic Hall	E	200.00		200.00
32 Public Park & Conveniences	13/06/2022		Current Account	BACS	Electric Services (Seagrove Br	SSE Southern Electric	L	84.83	4.23	89.06
43 Admin Expenses (General)	17/06/2022		Current Account	BACS	Data Protection Registration	Information Commissioners C	E	40.00		40.00
34 Admin Expenses (General)	20/06/2022		Current Account	BACS	Clerk's Expenses	B.Jennings	X	51.88	5.58	57.46
37 Public Park & Conveniences	20/06/2022		Current Account	BACS	Water Services (Puckpool)	Business Stream	X	1,070.87	96.95	1,167.82
39 Admin Expenses (General)	20/06/2022		Current Account	BACS	Document Storage	InnerSpaces	X	60.88	9.18	70.06
38 Public Park & Conveniences	20/06/2022		Current Account	BACS	Cleaning Contract	Clean Wight Cleaning	S	1,074.30	214.86	1,289.16
40 Public Park & Conveniences	20/06/2022		Current Account	BACS	Kerry Fields Play Park Inspecti	Play Safety	S	77.00	15.40	92.40
41 Public Park & Conveniences	20/06/2022		Current Account	BACS	Public Convenience Maintenanc	TL Electrical	S	82.00	16.40	98.40
42 Public Park & Conveniences	20/06/2022		Current Account	BACS	Kerry Field's Park - maintenanc	Wicksteed	S	143.76	28.75	172.51
44 Grounds Maintenance	20/06/2022	22/35	Current Account	BACS	Jubilee Cherry Tree	Trophy Man Supplies	S	75.00	15.00	90.00
33 Salary (Inc Tax, N.I and Per	20/06/2022		Current Account	BACS	Clerk's Salary	B.Jennings	E	1,652.99		1,652.99
35 Salary (Inc Tax, N.I and Per	20/06/2022		Current Account	BACS	HMRC Contributions (Q1)	HMRC	E	1,963.47		1,963.47
36 Allotments	20/06/2022		Current Account	BACS	Water Services (Sandlands)	Business Stream	E	81.57		81.57
Total								7,044.29	415.53	7,459.82