



NETTLESTONE AND SEAVIEW PARISH COUNCIL

(These Minutes are unconfirmed and are not an official record until signed).

MINUTES OF THE ANNUAL PARISH COUNCIL MEETING
held at Seagrove Pavilion, Seaview on Tuesday 17th May 2022 at 7.00pm

PRESENT: Cllrs Elliott (Chair), Adams, Geernaert-Davies, Marlton, Hadfield, Redpath, Rogers, Barry and Hardie.

The Chair welcomed Members and Residents (2)

Prior to the commencement of the meeting, the Chair asked the public if there were any questions or comments not related to agenda items.

A member of the public mentioned that algae bloom was visible again in the lagoon at The Hersey Nature Reserve and wondered if the Council would contact the Environment Agency about this – Cllr Adams said that he would follow this up as he is engaged in a broad investigation of local water quality with Southern Water. A resident enquired as to whether Brighstone Landscaping were removing the cuttings from Sophie Watson's Garden – the Clerk explained that they were supposed to but will follow this up with them in case it is getting missed.

22/76

Election of Chair:

The Chair invited nominations for the post of Chairman for the coming year. Cllr Hardie nominated Cllr Elliott which was seconded by Cllr Marlton. There were no further nominations and a vote took place.

Resolved:

Cllr Elliott was declared Chair and duly signed the Declaration of Acceptance of Office.

22/77

Chair's initial Address / Comments:

The Chair thanked the members and stated that when the time did come to stand down, he would leave the Council too as he did not feel it was

appropriate to overshadow any successor – several members said they understood his sentiment but did not necessarily agree that staying on the Council would be problematic for his successor in the future.

22/78

Election of Vice-Chair:

Cllr Elliott nominated Cllr Adams for the post of Vice-Chair which was seconded by Cllr Hardie and agreed by the members.

Resolved:

Cllr Adams was declared Vice-Chair and duly signed the Declaration of Acceptance of Office

22/79

Apologies for Absence:

Cllr Colledge was unable to attend.

22/80

Declarations of Personal and Prejudicial Interest:

Cllr Elliott declared an interest in the grant application by the Masonic Hall and Cllr Hadfield declared an interest in the grant application by the Seaview Business Association (SBA).

22/81

To approve the Minutes of the last meeting held on 25th April 2022

Resolved:

The members voted to approve the minutes of the previous meeting and they were duly signed by the Chair.

22/82

Clerk's Report:

The Clerk then delivered their report – attached to these minutes as Appendix A.

22/83

Planning:

22/82/01: Delegated decisions, as per list circulated were noted.

22/82/02: The following applications were then considered:

Application No.	Address	Description	Parish Council Decision
22/00387/FUL	Barnstones Old Seaview Lane Seaview Isle Of Wight PO34 5BJ	Demolition of bungalow; Construction of two detached houses; formation of vehicular accesses and parking areas; landscaping	The Parish Council Objected on the grounds of overdevelopment and the way in which this development will dominate the properties behind. The Council also objected on the grounds that this development will be 'out of keeping' as the modernity of the development will be in sharp contrast to the surrounding buildings. The council also objected on environmental grounds as the large amount of concreting involved in the development (combined with the slope) will see additional large amounts of water ingress on the properties behind. Also the council notes that description is for 2 x 3 bedroom houses but the designs are for 4 bed houses.
22/00643/FUL	Barnsley Farm Bullen Road Nettlestone Ryde Isle Of Wight PO33 1QF	Conversion and extension of redundant brewery building to form a dwelling (revised scheme)	The Parish Council Supported the application.

22/82/03: There were no new appeals to note.

22/84

Reports:

22/83/01: I.W.: Ward Cllr Adams updated the meeting with regards to two items: firstly, Southern Water have committed to repairing the damaged

sewage outlets on the Parish's beaches and that he had been visiting wastewater pumping stations in the Parish with Southern Water as part of the work related to this. The second item of note was that he had met with residents of Puckpool Hill who are concerned at the application to build fifty new homes in their area – in particular they have concerns about an ecology report that has been produced on behalf of the developers – Cllr Adams will be investigating a ratification of the report.

22/84/02: N&SCP: The May Fair raised over £1000 and preparations are well under way for the Platinum Jubilee celebrations in June.

22/84/03: Seagrove Pavilion Trust: The Pavilion has benefitted from a deep clean and has enhanced the utility of the venue.

22/84/04: Nettlestone Residents Association:
N/A

22/84/05: IWALC:
Cllr Redpath reported that the Local Government Association (LGA) are performing a review of the Isle of Wight Council Planning Department and that Cllr Redpath has accepted an invitation to be one of IWALC's representatives in the process. At the moment, the scope of IWALC's involvement is unclear but Cllr Redpath will share her findings at a future date.

22/84/06: Other Reports:
N/A

22/85

To appoint members to committees and working groups:

22/85/01 Planning Sub-Committee:

Resolved: Cllrs Hardie, Geernaert-Davies, Marlton and Redpath.

22/85/02 Appoint Chair of Planning Sub-Committee

Resolved: Cllr Redpath was elected Chair of the Planning sub-committee.

22/85/03 Sandlands Allotments Sub-Committee:

Resolved: Cllrs Rogers and Geernaert-Davies.

22/85/04 Finance Working Party

Resolved: Cllrs Rogers and Geernaert-Davies.

22/85/05 GDPR Sub-Committee:

Resolved: Cllr Hadfield in addition to the Chair and Vice-Chair.

22/85/06 To create a Staffing Committee and appoint members :

Resolved: The members voted to form a staffing Committee with Cllr Barry joining the Chair and Vice-Chair as members. The Terms of Reference for the Staffing Committee are attached to these minutes as Appendix B.

22/86

To appoint representatives to other organisations:

22/86/01 N&SCP

Resolved: Cllr Hardie

22/86/02 Seagrove Pavilion Trust:

Resolved: Cllr Elliott

22/86/03 IWALC:

Resolved: Cllrs Adams and Redpath.

22/86/04 Nettlestone Residents Association

Resolved: Cllr Geernaert-Davies

22/87

To review the following policies and procedures:

22/87/01 Standing Orders – Cllr Redpath suggested that a Working Group be set up to compare the Standing Orders with the latest guidelines.

Resolved: Cllrs Redpath and Rogers will form a working group with the Clerk to review the Standing Orders against the latest guidelines and bring recommendations to a future meeting.

22/87/02 Financial Regulations

Resolved: Agreed with no amendments

22/87/03 Code of Conduct

Resolved: Agreed with no amendments

22/87/04 Risk Assessment

Resolved: Agreed with no amendments

22/87/05 Asset Register

Resolved: Agreed with the wording amended to add the Barnsley Trail signs, the Parish Council noticeboards and remove the reference to the footpath on Nettlestone Hill that is owned by a 3rd party but maintained by the Parish Council (in a similar fashion to the flower beds in Puckpool Park).

22/87/06 Grant Awarding Policy

Resolved: Agreed with no amendments

22/87/07 Publication Scheme

Resolved: Agreed with no amendments

22/87/08 Recording of Meetings

Resolved: Agreed with the following amendment.

22/87/09 Complaints Procedure

Resolved: Agreed with no amendments.

22/87/10 GDPR Policy

Resolved: Agreed with no amendments.

22/87/11 Equality and Diversity Policy

Resolved: Agreed with no amendments.

22/87/12 Data Retention Policy

Resolved: The members resolved to adopt the Data Retention Policy (attached to these minutes as Appendix C).

22/88

To approve and confirm the Appointment of the Internal Auditor:

Resolved: The members agreed Mr Mike Parsley as the internal auditor for 2022/2023

22/89

Use of Weedkillers By Island Roads:

Cllr Hardie expressed her disappointment that Island Roads had started to use Glyphosate weedkiller again after experimenting with more environmentally friendly approaches – this was followed by a discussion on alternative approaches.

Resolved: The members agreed to write to Island Roads and register a strong objection to the use of Glyphosate in the Parish.

22/90

Puckpool Park Public Conveniences:

Cllr Elliott explained the circumstances behind the recent renovation work that has taken place on the manhole cover in the gentlemen's toilet at Puckpool Park. The problems caused by the old blocked sewage pipes are now starting to affect the women's side and it was proposed to engage Clean Wight Cleaning (CWC) to repeat the procedure and replace the manhole cover in the women's block too. CWC have indicated that it will cost £1000 + VAT.

Resolved: The members voted to engage CWC to replace the manhole cover in the women's block of the public conveniences at Puckpool park and effect the additional repairs required with it.

22/91

Correspondence:

There was no new correspondence to share with the members.

22/92

Finances:

22/93/01: The signing of the banking reconciliation and the following receipts were noted: -

The clerk circulated a report of the schedule of receipts up to 17-05-2022. Attached to these minutes as Appendix D

22/93/02: The following payments were approved: -

The clerk circulated a report of the schedule of payments up to 17-05-2022 which the members resolved to approve. Attached to these minutes as Appendix D

22/93/03: Grant Applications: -

There were two grants received: the first was from the Masonic Hall – requesting funding to help with installing a disabled access toilet. The members resolved to grant £200 towards the project. The second application was from the Seaview Business Association (SBA) requesting funding towards the production of high quality leaflet/maps advertising the Parish. The members resolved to grant £200 towards the project.

22/93/04: To receive and approve the report of the Internal Auditor:

The Clerk circulated the full and final report of the internal auditor of the financial year ending 31.03.2022. There were no questions and the report was noted. Attached to these minutes as Appendix E

22/93/05: To receive annual accounts for the Pier Road Dinghy Park and Sandlands Allotments

The Clerk circulated the above to the members. Attached to these minutes as Appendix E

22/93/06: To receive an income/expenditure report up to 30th April 2022

The Clerk circulated an income/expenditure report up to 30th April 2022 – there were no questions. Attached to these minutes as Appendix E

22/94

Information and Report:

Cllr Hadfield asked if anyone knew why the ‘Road Closed’ signs were still at the end of the fully open Oakhill Road – the Clerk will ask Island Roads to investigate. Cllr Marlton asked if there had been any progress with the noticeboard at Lilys Coffee Shop – Cllr Elliott is in touch with a member of Men in Sheds who had expressed an interest in performing the restoration and will follow up with him. Cllr Adams expressed his concerns about nitrate levels in local water and asked if the Council would be interested in looking into performing testing at a future meeting. Cllr Barry asked if it would be possible to have access to online folders with documents for specific subjects of concern (e.g. Eddington Road development) stored in – the Clerk will arrange this via the Council’s ‘One-Drive’ file sharing function.

There being no further business, the meeting was declared closed at 9.12pm.

.....
Chair
20th June 2022

Nettlestone and Seaview Parish Council - Clerk's Report May 2022

- The disabled toilet at Seagrove Bay was shut for a week after vandals tore the alarm cable out of the ceiling and broke the handle of the door lock – the damage to the door was repaired by Clean Wight Cleaning and the pull cord and associated electrics have been repaired by T&L Electrical.
- The Seaside Awards have been revealed and Springvale and Seagrove Bay retained their awards – Councillor Hadfield has used her expertise to spread the news throughout multiple channels and the results are highly visible. We are still waiting for the flags to arrive.
- After the issues with road-sweeping on a section of Puckpool Hill were mentioned by a resident at the April meeting, the Clerk contacted Island Roads and this area should be regularly swept to prevent the build up of leaves.

22/47/01

- The Clerk has written to the Leader and Deputy Leader of the Isle of Wight Council (IWC) to remind them of their commitment to consult with the Community over the disposal of Eddington Road.

22/66

- The £750 of Parish Council funding that the members pledged to the 'Save Westridge Farm' campaign has been paid – Cllrs Sabine and Lilley have thanked the Council for its support in challenging irregularities in the planning process.

22/75

- The Clerk contacted Island Roads with regards to the traffic queuing for access to the McDonald's drive-through. Island Roads responded that:
"Unfortunately, Island Roads have no powers to enforce/control traffic at this location. We have raised the concerns with the police so that they can monitor."
- The Clerk wrote to the IWC Planning Department to enquire as to the status of the Green Spaces nominated by the Parish Council for inclusion as designated 'Local Green Spaces' in the Island Plan – the response was as follows:

"...at present the following are likely to be recommended for designation as Local Green Spaces in the next iteration of the IPS:

- *Puckpool Park;*
- *Hersey Nature Reserve;*
- *Sophie Watson Garden;*
- *Seaview Recreation Ground;*
- *Sandlands Allotments;*
- *Kerry Fields Play Area*

We continue to investigate whether some of the others may be appropriate – land ownership and the willingness of the landowner to engage with the proposed designation being one of the criteria we consider. Others put forward have not

Appendix A

progressed as they already benefit from other statutory designations that offer the same / more protection than designation as a LGS.”

Nettlestone & Seaview Parish Council



Terms of Reference

Staffing Committee

Roles and Responsibilities of the Committee

The Committee shall meet as and when required but at least once annually. They will have responsibility for:

1. Staffing matters including:

- a. To monitor the staffing structure against the needs of the Council, review regularly and make recommendations for changes to full council
- b. To implement, monitor and review staffing policies
- c. To review staffing pay scales annually and make recommendations to Full Council
- d. To oversee the recruitment process of staff
- e. To review and agree any new staff contracts and recommend to Full Council
- f. In the light of new employment legislation, to review general contract conditions and recommend any changes to Full Council
- g. In the light of new legislation to review staff working conditions including Health & Safety
- h. To oversee the Performance Appraisal process of all staff in liaison with the Clerk

2. Disciplinary/Grievance Matters:

- a) To consider any grievance or disciplinary matters and where appropriate refer to the grievance sub-committee
- b) To report the outcome of any grievance/disciplinary matter, together with recommendations to Full Council
- c) Following a decision by Full Council, to oversee any process leading to disciplining or dismissal of staff (including redundancy), and to apply any decisions/correspondence in respect of an upheld grievance
- d) Where appropriate, refer any disciplinary/grievance to the grievance subcommittee

3. Grievance Subcommittee

The subcommittee shall be formed of three councillors, nominated by Full Council, but will not include any councillor who is personally involved in the grievance/disciplinary matter under consideration. The grievance subcommittee shall meet as and when required by the Staffing Committee. The outcome of any matter considered by the subcommittee shall be reported to Full Council, together with any recommendations for action.



Nettlestone & Seaview Parish Council

Document Retention Policy

NETTLESTONE & SEAVIEW PARISH COUNCIL
POLICY FOR RETENTION OF DOCUMENTS

- The table identifies when the retention period of records is due to expire and how immediate action will be taken to ensure the disposal of documents is undertaken in a proper and secure manner.
- When the information reaches the expiry date for retention, the Clerk will ensure that all copies of that information are permanently destroyed. If the information is held in more than one media the information must be removed from all the Councils record systems.
- The Council will endeavour to minimise the amount of paperwork both produced and received, notwithstanding this there will still be a certain amount of paperwork to process.
- To avoid confusion the method of destruction of all paper documents, with the exception of junk mail which will be returned to sender, is that it will be treated as confidential waste and will be shredded by a registered waste disposal operator and a certificate of destruction obtained.
- The method of destruction for all electronic data will be electronic erasing and in the case of CD or DVD the method of disposal will be by a registered waste disposal operator with a certificate of destruction obtained
- Electronic copies will be completely deleted from any memory source or other media

2. STORAGE OF DOCUMENTS.

- Archived records will be stored at Inner Spaces Storage in Cowes.
- Minutes will be kept in the Clerk's office and all other retained documents will be stored in archive boxes at Inner Spaces in Cowes.
- If records need to be kept indefinitely, the Clerk will consider the most effective way of storage taking into account any space restrictions.
- At the time of writing this policy, the form of media for storage of the majority of documents is electronic.
- The Clerk may consider all forms of media for storage to accommodate the needs of the Council provided reproduction from that media is legally acceptable.

Appendix C

DOCUMENT RETENTION POLICY			
RECORD	ACTION	MINIMUM RETENTION PERIOD	REASON
Agendas	Preserve	Indefinite	Archive
Byelaws and orders	Preserve	Indefinite	Archive
Councillors Declarations of acceptance of Office	Preserve	Indefinite	Archive
Councillors Register of interest	Destroy	1 year after member leaves Council	
Routine correspondence	Destroy	One month	
Correspondence and papers on important local issues	Preserve	Indefinite	Archive
Draft Minutes	Destroy	Destroy when minutes approved	
Gifts and Hospitality Records	Preserve	Indefinite	Challenge
Health and Safety Records	Preserve	Indefinite	Challenge
Insurance policies	Preserve	Forty years	Challenge
Leases, licenses and agreements.	Preserve	Indefinite.	Archive
Minutes (signed) of the Council, Committees, sub committees and working groups.	Preserve	Indefinite	Archive
Personnel – recruitment records Employee records	Destroy Destroy	3 months after appointment for applicant feedback if requested 6 months after termination of contract	Limitation period
Quotations and tenders for works	Destroy	20 years	Statute of limitation
Property registers including plans for allotments, open spaces, gardens, amenity areas	Preserve	Indefinite.	Archive
Scales of fees and charges	Destroy	Five years	Management

Appendix C

FINANCIAL			
RECORD	ACTION	MINIMUM RETENTION PERIOD	REASON
Audit returns to external auditor	Preserve	Indefinite	Archive
Bank Statements	Destroy	20 years	Audit and grant funding
Bank paying in book and cheque book stubs	Destroy	8 years	Audit and grant funding
Borrowing	Preserve	Indefinite	Audit management
Hiring records of properties	Destroy	7 years	VAT
Internal Audit Management	Preserve	Indefinite	Audit Management
Investments	Preserve	Indefinite	Audit Management
Members allowances register	Destroy	7 years	Tax limitation
Paid invoices	Destroy	7years	VAT / grant funding
Paid cheques	Destroy	7 years	Limitation period/ grant funding
Petty Cash records	Destroy	7 years	VAT
Precept requests	Destroy	Retain as long as of value	
Project management records	Preserve	Indefinite	Archive /Audit/ grant funding
Receipt books of all kinds	Destroy	7 years	VAT
Receipts and Payments records	Preserve	Indefinite	Archived
Salaries records	Destroy	7 years	Limitation period
Staff time sheets	Destroy	7 years	Audit
VAT records	Destroy	7 years	VAT

Appendix C

OTHER INCLUDING PLANNING			
RECORD	ACTION	MINIMUM RETENTION PERIOD	REASON
General historic information relating to the parish	Preserve	Indefinite	Archive
Legal papers	Preserve	Indefinite	Archive
Planning documents relating to the Parish generally	Destroy	After comment made by Parish Council	Available on IWC website
Planning documents relating to the Parish Council <ul style="list-style-type: none"> • Parish Plans • Design Statements • Policies 	Preserve	Indefinite	Archive

This Policy was originally adopted at Nettlestone & Seaview Parish Council meeting held on 17.05.22 – minute no.22/87/12

Nettlestone and Seaview Parish Council
RECEIPTS LIST

Voucher Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
1 Dinghy Park	01/04/2022		Current Account	April Statement	Dinghy Park Permits	Dinghy Park	E	110.00		110.00
2 Dinghy Park	01/04/2022		Current Account	April Statement	Dinghy Park Permits	Dinghy Park	E	160.00		160.00
3 Dinghy Park	01/04/2022		Current Account	April Statement	Dinghy Park Permits	Dinghy Park	E	110.00		110.00
4 Dinghy Park	01/04/2022		Current Account	500184	Dinghy Park Permits	Dinghy Park	E	2,190.00		2,190.00
5 Dinghy Park	01/04/2022		Current Account	April Statement	Dinghy Park Permits	Dinghy Park	E	150.00		150.00
6 Dinghy Park	04/04/2022		Current Account	April Statement	Dinghy Park Permits	Dinghy Park	E	111.00		111.00
7 Precept	11/04/2022		Current Account	April Statement	Precept	DW Council	E	77,932.00		77,932.00
8 Dinghy Park	14/04/2022		Current Account	April Statement	Dinghy Park Permits	Dinghy Park	E	50.00		50.00
9 Dinghy Park	19/04/2022		Current Account	April Statement	Dinghy Park Permits	Dinghy Park	E	110.00		110.00
10 Dinghy Park	21/04/2022		Current Account	500185	Dinghy Park Permits	Dinghy Park	E	740.00		740.00
11 Allotments	21/04/2022		Current Account	500185	Allotment Deposit	Allotments	E	25.00		25.00
12 Dinghy Park	21/04/2022		Current Account	April Statement	Dinghy Park Permits	Dinghy Park	E	110.00		110.00
13 Dinghy Park	28/04/2022		Current Account	April Statement	Dinghy Park Permits	Dinghy Park	E	110.00		110.00
Total								81,908.00		81,908.00

**Nettlestone and Seaview Parish Council
PAYMENTS (AWAITING AUTHORISATION) LIST**

			Cheque No	Description	Supplier					
14	Salary (Inc Tax, N.I and	04/04/2022	Current Account	DD	PC Pension Contribution	SJP	E	124.86	124.86	
12	Storage	26/04/2022	Current Account	BACS	Document Storage	InnerSpaces	X	60.88	9.18	
13	Allotments	29/04/2022	Current Account	BACS	Allotment Deposit Return	Allotments	E	25.00	25.00	
15	Admin Expenses	03/05/2022	Current Account	BACS	Internal Audit	Mr M Parsley	E	437.50	437.50	
16	Admin Expenses	03/05/2022	Current Account	BACS	Hall Hire	St Peter's Hall	E	60.00	60.00	
17	Grants	03/05/2022	22/73/03	Current Account	BACS	Grant	N&S Community	E	604.96	
18	Allotments	12/05/2022	Current Account	BACS	Allotment Deposit Return	Allotments	E	25.00	25.00	
19	Professional Services	12/05/2022	22/66	Current Account	BACS	Contribution to Legal Fees	SaveWestridgeFarm CIC	E	750.00	
20	Salary (Inc Tax, N.I and	17/05/2022	Current Account	BACS	Clerk's Salary	B.Jennings	E	1,848.58	1,848.58	
23	Insurance	17/05/2022	Current Account	BACS	Insurance (Annual	Zurich Municipal	E	799.92	799.92	
25	Admin Expenses	17/05/2022	Current Account	BACS	Hall Hire	Seagrove Pavilion Trust	E	120.00	120.00	
22	Public Park &	17/05/2022	Current Account	BACS	Cleaning Contract	Clean Wight Cleaning	S	2,118.99	423.80	
24	Admin Expenses	17/05/2022	Current Account	BACS	Stationery	Viking	S	51.28	10.26	
26	Bins (Street Furniture)	17/05/2022	22/67	Current Account	BACS	Barnsley Trail Signage	Signpost Express	S	64.00	
21	Admin Expenses	17/05/2022	Current Account	BACS	Clerk's Expenses	B.Jennings	X	40.63	5.58	
							Total	7,131.60	461.62	7,593.22

MICHAEL PARSLEY

Report to Nettlestone and Seaview Parish Council on completion of the Internal Audit 2021/2022.

The Internal Audit for the financial year 2021/2022 has now been concluded and I confirm that the few issues raised have been satisfactorily explained and dealt with by the Clerk whom, as always, I wish to thank for his help in enabling the timely completion of the audit.

I confirm that the audit has been carried out in accordance with the guidance contained within Section 5 (1) of the Accounts and Audit Regulations 2015 and Section 4 of the Practitioners' Guide 2018/19 (NALC/SLCC).

A comprehensive list of checks which have been carried out is shown in the Internal Audit Testing of Key Controls attached.

		Comments
Payments	Cheques	all verified
Payments	Invoices	all verified
Payments	Minutes	all verified
Receipts	Vouchers	all verified
Receipts	Minutes	all verified
Payments/Receipts schedules		all verified
Bank Reconciliations	Completed	all verified - monthly and end of year.
Standing Orders		reviewed Minute 21/86/01 - May 2021.
Financial Regulations		reviewed Minute 21/133 - September 2021.
Risk Assessment		reviewed Minute 21/86/04 - May 2021. Requires further review to reflect new payment system.
Code of Conduct		reviewed Minute 21/86/03 - May 2021.
Grant Awarding Policy		reviewed Minute 21/86/06 - May 2021.
Asset Register		reviewed Minute 21/86/05 - May 2021.
Publication Scheme		reviewed Minute 21/86/07 - May 2021.
Recording of Meetings		reviewed Minute 21/86/08 - May 2021.
Complaints Procedure		reviewed Minute 21/86/09 - May 2021.
GDPR Privacy Policy		Sub-Committee appointed Min. 21/84/06 - May 2021.
Equality & Diversity Policy		Adopted Minute 22/51 - March 2022.
Web site		Easy to access and maintained up to date
Salary Records/Clerks Expenses		Records verified together with PAYE and N I payments and pension scheme. Also expense records
Holiday Records		Maintained and up to date.
Finance Working Group		Meeting on 8 th December 2021 to review financial systems and discuss draft precept. Documents circulated to Members for verification. Minute 22/11. January 2022.
Accounting - General		Records up to date and receipts and payments reported and approved monthly.
Insurance		Cover exceeds minimum requirement.



NETTLESTONE AND SEAVIEW PARISH COUNCIL

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Web-site: nettlestoneandseaview-pc.gov.uk

Pier Road Dinghy Park Finances

12 Monthly Report

01.04.2021 – 31-03-2022

Tariff:

Annual Permit: £110.00

Seasonal Permit £80.00

Kayak £50.00

57 x Annuals = £6270.00

11 x Seasonals = £880.00

14 x Kayaks = £700.00

Total Income = **£7850.00**

Total Expenditure – 01.04.21 to 31.03.22

Unpaid Cheque	£110
Lock Replacement	£111.80
Refunded Kayak Permit	£50
IWC Rent	£3605.22
Total	£3877.02

Total Income = **£7850.00**

Total Expenditure = **£3877.02**

Balance = **£3972.98**

B Jennings (End) 01.04.2022



NETTLESTONE AND SEAVIEW PARISH COUNCIL

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Sandlands Allotments Finances **6 Monthly Report** **01.04.2021 – 31.03.2022**

Number of Allotments = 77 (numbered from 1 to 68b – ranging in area from 2 rods to 8 rods.)
Total Rods = 363.5 (1 rod = 5.5 yards)

Current charge (2021/2022) = £4.00 per rod

Deposits collected = 8 x £25 = £200

Total collected, to 31.03.2022 = £1760 (5 Vacant Plots)

(Deposits held = 72 x £25.00 = £1800.00 (all plots awaiting re-letting))

Total Expenditure – 01.04.21 to 31.03.22

Water*	£450.89
Deposit Return x 6	£150
Tree Works	£600
Returned Cheque	£32
Total	<u>£1232.89</u>

* Meter checked regularly by Members of the Allotments Sub-Committee.

Total Income	£	1760.00
Total Expenditure	£	<u>1232.89</u>
Balance	£	527.11

B Jennings (End) 01.04.2022