



NETTLESTONE AND SEAVIEW PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING

held at St Peter's Church Hall, Seaview on Monday 25th April 2022 at 7pm

PRESENT: Cllrs Elliott (Chair), Redpath, Barry, Hardie, Marlton, Geernaert-Davies Adams, Hadfield, Rogers and Colledge.

The Chair welcomed Members (10) and Residents (4).

Before moving onto the main agenda, the Chair invited comments from the public in attendance. A member of the public mentioned that the road sweeping service was continually missing a section of Puckpool Hill – the Clerk will take this up with Island Roads.

22/59

Chair's Comments:

N/A.

22/60

Apologies for Absence:

All members were present.

22/61

Declarations of Personal and Prejudicial Interest:

N/A.

22/62

To approve the Minutes of the Previous PC meeting held on the 15th March 2022.

The members voted to approve the minutes of the meeting held on the 15th March 2022.

22/63

Clerk's Report:

The Clerk's report is attached to these minutes as Appendix A.

22/64

Planning:

22/46/01: No new delegated decisions had been received since the Planning Committee meeting on 21.04.2022.

22/46/02: No new planning applications had been received since the Planning Committee meeting on 21.04.2022.

22/46/03: No new appeals to note.

22/65

Reports:

22/47/01: I.W.C Ward Cllr: Cllr Adams reported that the public meeting at the Sea View Yacht Club (the previous week) with Southern Water had been positive and that it is important to now hold Southern Water to their commitments. Cllr Adams has also requested that the proposed development of fifty houses on Puckpool Hill is called in before the Isle of Wight Council (IWC) Planning Committee. Finally, Cllr Adams explained that he is requesting another meeting with the leadership of the IWC about Eddington Road as he is concerned the community is not being consulted – the Clerk will write and remind them of their previous commitment to take the community's views onboard when disposing of the land.

22/47/02: N&SCP: Cllr Hardie reported that the Easter celebrations (Easter bonnet competition and egg throwing) had kicked off the Summer season of Community Partnership events. Half the money raised at Easter will be shared with a food bank. The May Fayre in Madeira Road is back on Monday 2nd May 2022. The partnership have a full schedule of Summer events that can be seen on their website www.nandscp.org.

22/47/03: Seagrove Pavilion Trust: N/A.

22/47/04: Nettlestone Residents Association: N/A

22/47/05: IWALC: It was reported that IWALC's next topic meeting will focus on Community Housing projects.

22/47/06: Seaview Football Club: Cllr Colledge reported that the season had been completed with just one game left to play for the Chris Norman Memorial Cup. The walking football has been a great success and is oversubscribed and the U10's training has been well attended.

22/47/07: Others: A representative of the Friends of Hersey Nature Reserve reported that a new lock has been fitted to the bird hide and that a path has been temporarily closed in the reserve as a swan is nesting on it.

22/66

West Acre Farm Development:

As per item 21/136 at the Parish Council meeting held on 20.09.2021, the Parish Council pledged its support to the 'Save Westridge Farm' campaign going forward. Cllr Barry shared an update on the current situation from Cllr Lilley (IOW & Ryde Town Council) – attached to these minutes as Appendix B.

Resolved:

The members resolved to financially support the legal challenge to the planning decision with a £750 contribution and to write to Cllr Lilley to inform him of the council's ongoing support.

22/67

Parish Plan – Open Spaces:

A member of the Nettlestone and Seaview Community Partnership provided the members with a comprehensive report of what has been achieved with regards to the action plan for open spaces in the Parish Plan – attached to these minutes as Appendix C. The report highlighted two sets of signs that the Partnership would like to see commissioned. A working group will investigate the future plans.

Resolved:

The members resolved to spend £64 +VAT to engrave markers (created by NaSHers) for the Barnsley Trail and a further £200 + VAT on a sign for the Puckpool Park flower bed that is maintained by the Parish Council.

22/68

TRO For Seaview Lane:

Following on from the Parish Council's objection to the Traffic Regulation Order (TRO) on Seaview Lane (item 21/150 – October 2021 meeting), Cllr Redpath shared a report (attached to these minutes as Appendix D) with the members that highlighted the pressure that Cllr Phil Jordan (Cabinet Member for Transport & Infrastructure – IWC) was under for his support of the Parish Council's objection to the TRO.

Resolved:

The members resolved that the Clerk should write a letter to the IWC stating that the Parish Council is preparing to take legal advice about this and is prepared to engage legal services to challenge the TRO.

22/69

Training and Development Policy:

The members had been supplied with a proposed version of a Training and Development Policy for the Council – attached to these minutes as Appendix E.

Resolved:

The members resolved to adopt the Training and Development Policy.

22/70

Wight Fibre Boxes:

Cllr Redpath had shared a report regarding the newly installed Wight Fibre boxes in the Parish – attached to these minutes as Appendix F. Cllr Redpath highlighted the ‘jarring’ nature of green spaces around the Parish suddenly having ‘brilliant white’ boxes standing on them.

Resolved:

The members resolved to submit a blanket request to Wight Fibre that all of the Parish’s Wight Fibre boxes be painted green so that they blend in with the surrounding area.

22/71

Annual Parish Council Meeting:

The Clerk confirmed that the Annual Parish Council Meeting will be held on Tuesday 17th May 2022 – 7pm at the Seagrove Pavilion.

22/72

Correspondence:

There was no new correspondence to share.

22/73

Finances:

22/73/01: The following receipts were noted: -

The Clerk circulated a report of the schedule of receipts up to 31-3-2022. There were no questions or comments. Attached to these minutes as Appendix G. The signing of the monthly bank reconciliation and statement was completed by the Chair and Vice-Chair.

22/73/02: The following payments were approved: -

The Clerk circulated a report of the schedule of payments up to 25-4-2022. The members resolved to approve these payments. Attached to these minutes as Appendix G

22/73/03: Grant Applications: -

There were no grant applications to consider.

22/73/04: To receive and approve the following documents for year ended 31.03.2022: Balance Sheet, Bank Reconciliation Statement, Receipt and Payment Summary together with supporting notes and statement

The documents were all approved by the members. Attached to these minutes as Appendix G

22/73/05: To approve Section 1 (Annual Governance Statement) of the Annual Return for year ended 31.03.2022

Section 1 of the AGAR was approved and signed. Attached to these minutes as Appendix G

22/73/06: To approve Section 2 (Accounting Statements) of the Annual Return for year ended 31.03.2022

Section 2 of the AGAR was approved and signed. Attached to these minutes as Appendix G

22/74

Clerk's Pay Scale 2022/23:

Resolved:

The members resolved that given the recommendations of item 22/57 (15.03.2022) and after the successful completion of the Clerk's appraisal, the Clerk's pay scale would move from point 13 to 21 for the financial year 2022/23.

22/75

Information and Report:

Cllr Hadfield expressed concerns that the 'Gigabit Island' work by Wight Fibre could be carried out in Seaview High Street in August – Cllr Hardie said she would follow this up with a contact in Wight Fibre. Cllr Hadfield also wanted to know if it would be possible for Island Roads to erect 'public toilet' signs in West Street and Ropewalk – the Clerk said he would ask Island Roads. Cllr Marlton asked whether Cllr Elliott had been able to check in with NaSHers about who might be renovating the noticeboard in Madeira Road – Cllr Elliott said he would follow this up. Cllr Marlton brought up queuing for McDonalds and the Clerk said he would contact Island Roads about this again. Cllr Hardie mentioned her concerns at the use of weedkillers by Island Roads and asked for it to be put on the agenda for next month. Cllr Adams mentioned that the Island Plan has been put on hold by the IWC as there are multiple issues with it – Cllr Redpath asked what that meant for the Green Spaces nominated for protection by the Parish Council – the Clerk will enquire after these.

There being no further business, the meeting was declared closed at 9.10 pm.

.....
Chair
17th May 2022

Nettlestone and Seaview Parish Council - Clerk's Report April 2022

- The Clerk has submitted the first of five units for the CiICA qualification and has passed that module – work continues on the second module.
- A blockage at Puckpool Park toilet block meant that sewage was backing up and into the men's toilet and the disabled toilet. Drain clearing on its own was unable to rectify this so on public health grounds the seized manhole cover in the men's block has been broken up and forced free, the multiple blockages removed and the pit repaired. The work to install and retile the new cover is in flight with re-opening due this week. This work is being carried out at a cost of £1500 +VAT by Clean Wight Cleaning.
- The Annual Internal Audit is ongoing and for the first time, a significant amount of the documentation is being shared electronically with the auditor being given 'read-only' access to the Council's secure online records.

Page 4

- 22/48 – Dinghy Park Fence – Richardson's are putting together a revised quote based on using metal posts.

Page 5

- 22/50 – Defibrillator pads – the pads for the defibrillator on the wall of Nettlestone Primary School have been purchased by the Parish Council and installed.
- 22/52 – Gully Road Speed Limit – Island Roads district steward has placed the request for a reduced speed limit in Gully Road on the Highway Safety Engineers register.

Dear All,

I am just writing to give you a quick update in regard the West Acre Park development and canvas your views and wishes in regard to continuation of action in regard this development. Please do link to the Crowd Justice website as you can access through this site the latest update and all the letters sent by the legal team on behalf of residents.

<https://www.crowdjustice.com/case/save-westridge-farm/>

For your information, Greenfields Ltd is a company set up for residents so that residents could legally engage with solicitors and they could draw down the funds from the Crowd Funding site. This company also protects residents against any action be taken against them as a result of the legal campaign. This is its only function and was on the advice of lawyers. Cllr Jenna Sabine is the shareholder on behalf of residents. By doing this residents have made sure their voice is being heard at every stage. Again go through the Crowd Funding site to see the letters sent to IW Council on behalf of residents and objectors to application. You may have received an email from Greenfields and it is not a scam but the body representing you. We still need to formalise a Ryde Appley and Elmfield Residents Association so Greenfield can be transferred to this body.

Motions put and failed

Since January, IW Councillors on the Planning Committee from the Alliance group of Independents/Greens have tried to put Motions to the committee to recall the planning application of 27th July 2021. The first one in January, was withdrawn due to the sudden withdrawal of the Westridge Farm tenant farmers and this was mainly withdrawn to clarify the situation. The motion was put again on 1st March 2022 and was blocked with points of order and deferred to 29th March meeting.

A few days before the meeting, it was revealed that planning officers had finalised the legal agreement and Section 106 and were about to under their delegated powers to issue planning consent. They would not do this until the committee had dealt with the motion.

Cllr Jarman's motion was defeated by 6 (5 Conservatives and 1 Independent Labour – chair of 27th July meeting) to 4 (3 Alliance and 1 Conservative). Again see link above for more details. As Chair of Planning I had to abstain. This does mean that consent can be now granted and there is no further way internally within IW Council to reverse the decision of the 27th July. I cannot begin to describe the pressure on Cllr Jarman, Cllr Adams and I have been put through in regard trying to get residents' voices heard and there has been a very solid opposition within IW Council to admit or recognise any errors have been made.

Judicial Review only next step/course of action

Appendix B

Residents now have a choice of what action they wish to take which is either withdraw from taking action and let the development to proceed or agree to the legal team proceeding with taking the case to Judicial Review. The legal team I believe are already to go.

As soon as the Consent is granted the legal team will have 6 weeks to lodge with a Court/Judge. The first stage is to get approval from a Judge to go to Judicial Review. The letters from the team on the Crowd Funding site outline what this case is for your information. There is a need to raise between £2000 to 4000 to get to this next stage. As consent is imminent there is some urgency in this regard as a short window of opportunity to go to JR., although a lot of work has been done by key residents and legal team and they are ready to go. Due to time restraints and the fact I have been ill with Covid and now going on holiday to see my daughter in Spain, I am not able to fully consult with residents and will do this on my return on the 12th April. In the meantime do let me know your views. As I have always stated it is the views and wishes of residents that dictates my action as your Ward Councillor.

Again please use the link above for Crowd Funding site to see more detail. I know others are trying to update other sites. Please be mindful that the tenant farmers have totally withdrawn from the campaign and I have requested that all references to them will be withdrawn from campaign material at the earliest possibility....

I do wish to thank you for all your support and thank all the residents who have worked hard to get the legal case for JR to the level it is and continuing lobbying and campaigning.

Best wishes

Michael

Cllr Michael Lilley – Ryde Appley and Elmfield. – www.michaellilley.uk

To Nettlestone and Seaview Parish Council

From The Community Partnership Open Spaces working group

Date: 12 April 2022

For consideration at the May 2022 parish council meeting

The Open Spaces working group would like to feedback to the Parish Council Members of progress made and to ask for their support and agreement to the following requests:

- Complete the Barnsley Trail signage by creating and erecting ‘squirrel’ direction signage on the whole walk.
- Agree the wording and cost of production of a S/S plaque for the commemorative cherry tree planted on Sophie Watson Gardens in honour of the Queens Platinum Jubilee in 2022
- Agree to replace the current hand written signs on Sophie Watson Gardens, in place since the 2018 centennial memorial of the ending of WW1, with an interpretation board in the style of the Barnsley Trail sign.
- Agree to install an interpretation board located by the gardens to The Barrack Tearoom in the style of the Barnsley Trail sign
- Consider Parish Council signage on the Puckpool Park toilet block informing the public that our parish council are responsible for this facility
- Consider a new sign for the children’s play area in Puckpool Park to replace the faded IOW Council sign currently in place

For the future

The Open Spaces team would like Members support to create further interpretation boards:

- At Nettlestone Green
- At the former site of the former Seaview Pier
- A new sign for the Duver to replace the existing one which has become rusty and damaged over time.

PARISH PLAN – OPEN SPACES – INTERPRETATION BOARDS

In 2019, as lead partner for the ‘Parish Plan Open Spaces’, the Community Partnership proposed that interpretative boards be placed in significant locations in Nettlestone and Seaview.

The first initiative was to replace the BARNSELY TRAIL sign.

The minutes of the 21/09/2020 PC meeting show ‘the clerk explained that no money had been put aside for this project but some money (£250) had been put aside for reproducing the Parish Plan this year (which had not been required so far) and there were grant funds available should another organisation look to deliver the project and request funding for it from the council.’

The Community Partnership delivered the project and, in 2021, a new interpretation board with a map of the route and historic background was designed and installed at the top of Nettlestone Hill.

Appendix C



(Cost: Artist £450; supply, print and fitting of powder coated A2 594x420mm green aluminium lectern sign £326 +vat; removal of broken lectern £30. Total cost £863.05)

To complete this initiative, squirrel trail marker signs need to be produced and installed along the route.

The original cost quoted to Lynn by Signpost Express as '*Small signs aluminium size A5 - price for one Production £18 plus vat; Fitting £22 plus vat*', which works out at £47 each. At the time, we felt this was expensive.

However, since then, Men in Sheds have offered to produce wooden trail markers. This is our preference. These will be made of wood: a beautiful painted cut out wooden squirrel will be glued to a plinth and secured to posts/fences with jubilee clips. Men in Sheds have been asked to produce 15 squirrels. Men in Sheds do not have the facility to mark the plinths. Signpost Express can supply 20 off signboards @ 90mm x 50mm on dibond aluminium composite board with a printed graphic applied to the face - cost would be £64 +VAT. There will be minimal material costs for jubilee clips etc + grant/donation to Men in Sheds would probably be in order.

A sample of the signboards is attached along with this report.

SOPHIE WATSON'S GARDEN

1. The PC agreed we should go ahead with the plan to plant a Bird Cherry Tree and commemorative plaque on Sophie Watson's Garden as part of the Parish Platinum Jubilee preparations. £150.00 was set aside.

Brian ordered the tree and it has already been planted by volunteers.

An order is being placed for 1 x 160mm x 100mm Stainless Steel Plaque 2mm thick, with holes, cut and infilled with black, engraved as follows

BIRD CHERRY
(*Prunus padus*)

This tree was planted by
Nettlestone and Seaview Parish Council
on behalf of the residents of the Parish
to commemorate the Platinum Jubilee of
Her Majesty Queen Elizabeth II 1952–2022

Price = £75 + vat

Men in Sheds will produce a wooden mount for the plaque and the placement of the plaque by the PC will form part of the Jubilee timetable of events.

2. The Parish Armistice Centennial Memorial in 2018 was held in Sophie Watson's Garden. In 2020 volunteers planted a tree in memory of each serviceman lost during WW1 in the garden as part of the community tree planting project which was supported by the PC.

The planting is currently is marked by a hand written sign, which keeps blowing off in the winds, and needs replacing with a proper interpretation board.



We propose this should be replaced with a proper interpretation board which would promote how the Community Partnership and the PC work together to support the community.

The next initiative is to improve signage at PUCKPOOL PARK .

The Parish Council has given a great deal of support to the park over the last few years.

- a) We propose an interpretation board is needed for the new planting in front of the Barracks.



This should promote the fact that the PC have taken over management of this area, and explain the new planting of environmentally friendly, sustainable species etc etc . The design should match the signs at bottom of Seaview High Street and Barnsley trail. Proposed wording:

Puckpool Park

Puckpool Park, a former military battery, opened as a public park in the late 1920's. The park is an Isle of Wight Council facility but in recent years Nettlestone and Seaview Parish Council have taken over responsibility for the provision of toilets and renovated the children's play area.

In 2020, the Parish Council widened the pathways for ease of access to this seating area and took over responsibility for these flower beds.

The Parish Council worked with Community Interest Charity *Care in the Garden* to design a sustainable, native planting scheme that will be both beneficial to wildlife and provide year-round interest.

The beds are tended regularly by *Care in the Garden* and staff from *The Battery café*.

Species planted include :

Hebe, Pennisetum , Carex, Allium, Lavender, Stachys and Erigeron

Insert pics of the plants

This sign would have no design costs, merely production and fitting.

Appendix C

- b) The PC could also consider putting a sign on the toilets to promote the fact that, in order to avoid their closure, they took on the cost of renovating the toilets and now manage their continued maintenance



- c) IW Council Play area regulations sign.



This is now faded, almost impossible to read, and needs replacing.

There are two options:

- ask Cllr. Adams to request the IW Council replace the sign
- or decide to use PC funds to produce a new sign which could also promote the fact that the PC funded the replacement of the play area equipment for the community

FURTHER PROPOSALS:

A new board for Nettlestone Green giving a glimpse into history of the village since its mention in the Domesday Book; home to the Island's first brick built manor house, etc, etc

A new board by site of the Seaview Suspension Pier showing photos and history

A replacement board on Seaview Duver. The existing (IW Council) board on the eastern end of the parking area refers to the construction of the wall and new sea defences nearly 20 years ago. It is considerably rust damaged and looks awful. The board needs replacing and the information updating.

TRAFFIC REGULATIONS (DOUBLE YELLOW LINES) – SEAVIEW LANE

At its October 2021 meeting the PC objected to a proposal for a Traffic Regulation Order (TRO) to place double yellow lines in Seaview Lane. (Copy of minute 21/150 attached).

The IOW Cabinet Member for transport (Cllr Phil Jordan) has confirmed that at the present time he is refusing to allow the TRO to be implemented. In the long term (hopefully no later than June) he is endeavouring to get a Council policy that prevents planning permissions being granted with specific conditions relating to a TRO which result in loss of valued on street parking. It has been common practice for this to happen on the Island with the result that the TRO is an enabler for development (when the TRO would not have been needed otherwise).

The planning permission issued for Gibb Well Field - Subject to Legal Agreement – states:

19. No development shall commence until a Traffic Regulation Order relating to parking restrictions and bus stop cages within Seaview Lane from its junction with The Green through to Holgate Lane to secure junction and pedestrian visibility splays and to allow private and service vehicles to enter and exit the site with ease. All subsequent works associated with the TRO shall be implemented in accordance with a scheme to be submitted to and approved in writing by the Local Planning Authority prior to the commencement of the development hereby approved.

Reason: In the interests of highway safety and to comply with policy DM2 (Design Quality for New Development) of the Island Plan Core Strategy.

In fact, in its comments on the submitted Gibb Well Field application Island Roads specified that it would withdraw support for the proposal **should** the TRO not be approved, indicating that the acceptance of a TRO was not a given.

However, Cllr Jordan is under some pressure in regard to his refusal and has been advised that the developer is threatening legal proceedings.

This is an important matter of principle for the Nettlestone community which does not want parking restrictions in Seaview Lane regardless of its otherwise opposition to the development.

The Parish Council is being asked if it supports Cllr Jordan in his stance and if it will approve – if *necessary* - the commissioning of a legal letter that may counter the threat of legal action by the developer.

Trish Redpath

N&S PC: 18th October 2021

21/150

Traffic Order for Seaview Lane and Rowan Tree Drive:

The Isle of Wight Council has published a Traffic Regulation Order that would result in double yellow lines being placed along sections of Seaview Lane and Rowantree Drive (proposed TRO attached as Appendix A). This TRO has been generated as a result of the proposed development on Gibbwell Field. Cllr Redpath explained that from figures she had requested, there had been no recorded accidents in the area for ten years. Cllr Redpath had also deduced that approximately 19 parking spaces will be lost as a result of the double yellow lines.

Resolved:

- The members resolved that the Clerk should write to Cllr Phil Jordan (IWC) and Scott Headey (Traffic Manager) to express their objection to the proposal. The objection is as follows: A recent survey by the parish council showed that the cars parked along Seaview Lane slow down traffic and this contributed to the accident-free nature of the area.
- The placement of the lines will drive parked vehicles towards the bend further down Seaview Lane – opposite Fairy Hill.
- Residents have addressed the parish council to let the members know that they have not been consulted about the placement of these lines outside their homes.
- Houses on Nettlestone Hill and Nettlestone Green have insufficient parking already, due the era in which they were constructed, and combined with the school traffic, the potential removal of 19 parking spaces will be heavily felt by the community. The primary location that motorists will now look to park their vehicles (if the double yellow lines get introduced) is on Nettlestone Green itself and this road is already desperately short of parking for the current residents. As more planned developments take place, this pressure will only increase.

The members also noted that a new pedestrian crossing at Nettlestone Green is included the accompanying plan, as well as the development requiring the removal of a large amount of existing hedgerow to accommodate access to the site – the members requested that Clerk also write asking for clarification as to the status of the pedestrian crossing and hedgerow removal.



Training and Development Policy

Appendix E

Introduction

Nettlestone & Seaview Parish Council recognises that its staff and councillors are its most important resource. It is committed to the training and development of all its staff and councillors and recognises that it is beneficial in the following ways:

- Staff and councillors with relevant qualifications and a good skill base can assist the council with achieving its aims and objectives and support its future needs.
- Training and development opportunities help with recruitment and retention of employees and show that they are valued.

Resources

Appropriate funds are allocated in the annual budget to support both staff and councillor training needs. The budget is monitored by the Full Council. The Council pays the annual subscription to the Isle of Wight Association of Local Councils (IWALC) to enable employees and councillors to access training courses they provide.

The council pays the SLCC subscription for the Clerk/RFO.

The purchase of resources to encourage personal development, such as publications and other training materials, will be considered on a needs basis and authorised by the Clerk.

Training and Development Needs

The Clerk is responsible for ensuring legal and statutory requirements are met and for noting any changes in legislation that require employees to undergo training. The Clerk identifies suitable training courses and authorises attendance. The Clerk alerts councillors to appropriate training opportunities, costs of courses and training resources on their behalf.

- Employees

If completing a qualification is a condition of employment this is stated at the time of appointment and the timescale is specified. This information is also stated in the employees Contract of Employment.

All new employees receive induction training with the Clerk.

Employees are encouraged to undertake training courses relevant to their role and are also able to request training to enable their personal development. Training needs are identified and agreed by both the employee and the Appraiser at annual performance appraisals.

Course fees and exam fees are paid from the training budget.

Appendix E

A record of training is kept in each employees personnel file.

- Councillors

All new councillors will be encouraged to attend induction, Code of Conduct and Councillor Basic Skills Training (such as the ones provided by IWALC) within their first year of office and any other training deemed appropriate. They are provided with a copy of The Good Councillors Guide (NALC). In order to fulfil their duties and responsibilities councillors are expected to familiarise themselves with following documents:

1. Code of Conduct
2. Standing Orders
3. Financial Regulations
4. All Council Policies and Procedures

Councillors are also encouraged to attend specialist training courses such as Chairmanship Skills and Planning which are available from time to time through the Isle of Wight Council and the local county association (IWALC).

Monitoring and Evaluation

Information about completed training is included in the Clerks Report at Full Council Meetings.

This policy will be reviewed every 2 years.

Date of approval 25.04.2022

Full Council Minute Number 22/69

WIGHTFIBRE BOXES

Recently the Parish Council supported me in getting the box that feeds the mast on GW field painted green to fit in with the vegetation.

The company had installed a white box contrary to the instruction issued by the Inspector who gave permission for the mast.

The Inspector wanted the furniture accompanying the mast to be unobtrusive.

Having seen this as a policy of a decision maker, I was surprised that the new Wightfibre boxes are all brilliant white and to me “jar” on the street scenes.

A recent item in the local press confirmed that St Helens had also reacted to this. The Parish Council asked for the box placed on the village green to be moved to a less obvious location and Wightfibre had agreed, but moreover had **agreed that it could be painted green.**

If this could be done in St Helens why can't it be done elsewhere?

Will the Parish Council consider writing to the relevant authority (Wightfibre, IOW Council, Island Roads?) asking that at least selected boxes be painted green to better blend in their location?

Trish Redpath

Appendix G

25 April 2022 (2021-2022)

Nettlestone and Seaview Parish Council RECEIPTS LIST

| Voucher Code | Date | Minute | Bank | Receipt No | Description | Supplier | VAT Type | Net | VAT | Total |
|-----------------|------------|--------|---------------------|---------------------|---------------------|-----------------------------|----------|-----------------|-----|-----------------|
| 100 Dinghy Park | 07/03/2022 | | Current Account | march-apr Statement | Dinghy Park Permits | Dinghy Park | E | 110.00 | | 110.00 |
| 101 Dinghy Park | 09/03/2022 | | Current Account | march-apr Statement | Dinghy Park Permits | Dinghy Park | E | 110.00 | | 110.00 |
| 102 Other | 21/03/2022 | | Current Account | march-apr Statement | VAT Reclaim | HMRC | E | 6,049.65 | | 6,049.65 |
| 103 Interest | 31/03/2022 | | Nationwide Business | march-apr Statement | Interest | Nationwide Building Society | E | 0.96 | | 0.96 |
| Total | | | | | | | | 6,270.61 | | 6,270.61 |

Generated by Scribe

1 of 1

25 April 2022 (2022-2023)

Nettlestone and Seaview Parish Council PAYMENTS (AWAITING AUTHORISATION) LIST

| Voucher Code | Date | Minute | Bank | Cheque No | Description | Supplier | VAT Type | Net | VAT | Total |
|---------------------------------|------------|--------|-----------------|-----------|--------------------------------|-------------------------|----------|-----------------|---------------|------------------|
| 1 Storage | 19/04/2022 | | Current Account | BACS | Document Storage | InnerSpaces | X | 60.88 | 9.18 | 70.06 |
| 3 Salary (Inc Tax, N.I and Pen) | 20/04/2022 | | Current Account | BACS | Clerk's Salary | B.Jennings | E | 1,692.55 | | 1,692.55 |
| 9 Admin Expenses (General) | 20/04/2022 | | Current Account | BACS | Payroll Services | Diane Malley | E | 120.00 | | 120.00 |
| 10 Dinghy Park | 20/04/2022 | | Current Account | BACS | Annual Dinghy Park Rent | IW Council | E | 4,190.82 | | 4,190.82 |
| 2 Beach Cleaning / Awards | 20/04/2022 | 22/14 | Current Account | BACS | Beach Awards | Keep Britain Tidy | S | 1,060.00 | 212.00 | 1,272.00 |
| 4 Grounds Maintenance | 20/04/2022 | | Current Account | BACS | Ground Maintenance Contract | Brightstone Landscaping | S | 1,255.75 | 251.15 | 1,506.90 |
| 5 Public Park & Conveniences | 20/04/2022 | | Current Account | BACS | Cleaning Contract | Clean Wight Cleaning | S | 942.58 | 188.52 | 1,131.10 |
| 6 Public Park & Conveniences | 20/04/2022 | | Current Account | BACS | Public Convenience Maintenance | D.A.R.E.S | S | 60.00 | 12.00 | 72.00 |
| 7 Website | 20/04/2022 | 22/13 | Current Account | BACS | Website Support/Upgrade | NetWise | S | 300.00 | 60.00 | 360.00 |
| 8 Bins (Street Furniture) | 20/04/2022 | | Current Account | BACS | Rubbish Bin Emptying Annual | Island Roads | S | 79.50 | 15.90 | 95.40 |
| 11 Admin Expenses (General) | 21/04/2022 | | Current Account | BACS | Clerk's Expenses | B.Jennings | X | 41.08 | 5.58 | 46.66 |
| 12 Storage | 26/04/2022 | | Current Account | BACS | Document Storage | InnerSpaces | X | 60.88 | 9.18 | 70.06 |
| Total | | | | | | | | 9,864.04 | 763.51 | 10,627.55 |

NETTLESTONE AND SEAVIEW PARISH COUNCIL**BALANCE SHEET AS AT 31ST MARCH 2022**

| 2020-2021 | | 2021-2022 |
|---------------|-------------------------------|---------------|
| £ | LONG TERM ASSETS | £ |
| 0 | Long Term Investments | 0 |
| | CURRENT ASSETS | |
| 45,745 | Cash at bank | 73,083 |
| 0 | Cash in Hand | 0 |
| 45,745 | TOTAL ASSETS | 73,083 |
| | CURRENT LIABILITIES | |
| 175 | Creditors | 0 |
| 0 | LONG TERM LIABILITIES | 0 |
| 45,570 | NET ASSETS | 73,083 |
| | REPRESENTED BY | |
| 0 | Capital Fund | 0 |
| 25,824 | General Reserve at 01.04.2021 | 45,570 |
| <u>19,746</u> | Net Income (Expenditure) | 27,513 |
| <u>45,570</u> | TOTAL RESERVES | <u>73,083</u> |

The above statement represents the financial position of the authority as at 31st March 2022 and reflects its receipts and payments during the year.

APPROVED BY COUNCIL.....MINUTE NO.....

Signed
Chairman
Date: 25th April 2022

Signed
Responsible Financial Officer
Date: 25th April 2022

Appendix G

NETTLESTONE AND SEAVIEW PARISH COUNCIL
SUMMARY OF RECEIPT AND PAYMENT ACCOUNT YEAR ENDED
31ST MARCH 2022

| <u>2020/2021</u> | | <u>2021/2022</u> |
|------------------|---------------------------------|------------------|
| £ | <u>RECEIPTS</u> | £ |
| 85,428 | Precept | 96,473 |
| 7,360 | Dinghy Park | 7,850 |
| 13.71 | Bank Interest | 11.33 |
| 1,533 | Allotments | 1,760.00 |
| 5000 | Sundry Receipts: | 2461.75 |
| 7,373 | V.A.T Refund | 6,049.65 |
| 106,708 | <u>TOTAL INCOME</u> | 114,606 |
| £ | <u>EXPENDITURE</u> | £ |
| 23,278 | Salary | 23,774 |
| 5,591 | Admin Expenses Inc Training | 6,222 |
| 4,914 | Dinghy Park | 3,877 |
| 8,270 | Land Maintenance/Grass Cutting | 15,208 |
| 2,300 | Grants | 690 |
| 966 | Allotments | 633 |
| 2,196 | Christmas Trees | 2,547 |
| 0 | Election Expenses | 36 |
| 796.5 | Newsletter | 1,328 |
| 232.74 | Litter Bins/Street Furniture | 923 |
| 1189 | Eddington Road Play Area | 326 |
| 24,917 | Public Conveniences | 22,662 |
| 0 | Annual Tree Safety Survey | 755 |
| 1,060 | Beach Cleaning / Awards | 0 |
| 0 | Neighbourhood Plan | 0 |
| 4409 | Professional Services | 24 |
| 696.44 | Storage | 677 |
| 129 | Website | 222 |
| 828 | Insurance | 779 |
| 0 | Section 137 | 192 |
| 5,189 | VAT on expenditure | <u>6,221</u> |
| 86,961 | <u>TOTAL EXPENDITURE</u> | 87,093 |
| 19,747 | <u>NET INCOME (EXPENDITURE)</u> | 27,513 |

Signed.....
Chair
25th April 2022

Signed.....
Responsible Financial Officer
25th April 2022

Appendix G

| Bank reconciliation – pro forma | | | |
|--|--------------------------------------|----------|-----------------|
| This reconciliation should include all bank and building society accounts, including short term investment accounts. It must agree to Box 8 in the column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that un-presented cheques should be entered as negative figures. | | | |
| Name of smaller authority: | Nettlestone & Seaview Parish Council | | |
| County area (local councils and parish meetings only): | | | |
| Financial year ending 31 March 2022 | | | |
| Prepared by (Name and Role): | Brian Jennings - RFO | | |
| Date: | 01/04/2022 | | |
| | | £ | £ |
| Balance per bank statements as at 31/3/22: | | | |
| | Current Account | 50,421.2 | |
| | Nationwide Savings Account | 22,661.6 | |
| | | | 73,082.8 |
| Petty cash float (if applicable) | | | - |
| Less: any un-presented cheques as at 31/3/22 (enter these as negative numbers) | | | |
| | N/A | | |
| | | | |
| [add more lines if necessary] | | | |
| | | | |
| | | | |
| Add: any un-banked cash as at 31/3/22 | | | - |
| | N/A | | |
| | | | |
| | | | |
| | | | |
| Net balances as at 31/3/22 (Box 8) | | | 73,082.8 |

NETTLESTONE AND SEAVIEW PARISH COUNCIL

SUPPORTING STATEMENT/NOTES ATTACHED TO R & P ACCOUNT

YEAR ENDING 31ST MARCH 2022

ASSETS

The Council owns the Freehold to the Public Conveniences at Puckpool Park and is responsible for 3 amenity spaces (no commercial value)

BORROWINGS

The Council has no borrowings.

LEASES

The Council has a 99 year lease on the Eddington Road Play Area (13.11.2008), a 50 year lease on allotments at Steyne Road (12.07.2010), a 15 year licence on Pier Road Dinghy Park (01.04.2020), a 50 year lease on Sophie Watson's Garden (02.06.2020) and a 125 year lease on Seagrove Bay Public Conveniences (15.04.2019).

DEBTS OUTSTANDING

There are no debts outstanding. However, Sandlands allotment deposits (refundable, subject to satisfactory condition of allotment at termination of tenancy) amounting to £1900.00 are held.

TENANCIES

The Council has no tenancies either as landlord or tenant.

S 137 (Local Government Act 1972) Payments

The limit for the Council in the year of the account was £20,394 (£8.41 per elector – 2,425 electors)

ADVERTISING AND PUBLICITY

None

SUPERANNUATION

The Council has complied with legislation to provide a workplace pension to its employees.

GENERAL

Reserve 01.04.2022 = £73,082

Signed.....
Chairman
Date: 25th April 2022

Signed.....
Responsible Financial Officer
Date: 25th April 2022

Section 1 – Annual Governance Statement 2021/22

We acknowledge as the members of:

Nettlestone & Seaview Parish Council

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2022, that:

| | Agreed | | | ‘Yes’ means that this authority: |
|---|--------|----|-----|---|
| | Yes | No | | |
| 1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements. | ✓ | | | prepared its accounting statements in accordance with the Accounts and Audit Regulations. |
| 2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness. | ✓ | | | made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge. |
| 3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances. | ✓ | | | has only done what it has the legal power to do and has complied with Proper Practices in doing so. |
| 4. We provided proper opportunity during the year for the exercise of electors’ rights in accordance with the requirements of the Accounts and Audit Regulations. | ✓ | | | during the year gave all persons interested the opportunity to inspect and ask questions about this authority’s accounts. |
| 5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required. | ✓ | | | considered and documented the financial and other risks it faces and dealt with them properly. |
| 6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems. | ✓ | | | arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority. |
| 7. We took appropriate action on all matters raised in reports from internal and external audit. | ✓ | | | responded to matters brought to its attention by internal and external audit. |
| 8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements. | ✓ | | | disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant. |
| 9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit. | Yes | No | N/A | has met all of its responsibilities where, as a body corporate, it is a sole managing trustee of a local trust or trusts. |
| | | | ✓ | |

*Please provide explanations to the external auditor on a separate sheet for each ‘No’ response and describe how the authority will address the weaknesses identified. These sheets must be published with the Annual Governance Statement.

This Annual Governance Statement was approved at a meeting of the authority on:

25/04/2022

and recorded as minute reference:

22173105

Signed by the Chairman and Clerk of the meeting where approval was given:

Chairman  **SIGNATURE REQUIRED**
 Clerk  **SIGNATURE REQUIRED**

www.nettlestoneandseaview-pc.gov.uk **AVAILABLE WEBSITE/WEBPAGE ADDRESS**

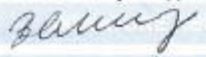
Section 2 – Accounting Statements 2021/22 for

Nettlestone & Seaview Parish Council

| | Year ending | | Notes and guidance |
|---|--------------------|--------------------|---|
| | 31 March 2021 £ | 31 March 2022 £ | |
| 1. Balances brought forward | 25,824 | 45,570 | Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year. |
| 2. (+) Precept or Rates and Levies | 65,397 | 96,473 | Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received. |
| 3. (-) Total other receipts | 21,311 | 18,133 | Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received. |
| 4. (-) Staff costs | 23,278 | 23,774 | Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments. |
| 5. (-) Loan interest/capital repayments | 0 | 0 | Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any). |
| 6. (-) All other payments | 63,684 | 63,320 | Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5). |
| 7. (=) Balances carried forward | 45,570 | 73,083 | Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6). |
| 8. Total value of cash and short term investments | 45,570 | 73,083 | The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation. |
| 9. Total fixed assets plus long term investments and assets | 0 | 0 | The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March. |
| 10. Total borrowings | 0 | 0 | The outstanding capital balance as at 31 March of all loans from third parties (including PWLB). |
| 11. (For Local Councils Only) Disclosure note re Trust funds (including charitable) | Yes | No | N/A |
| | | | ✓ |
| | | | The Council, as a body corporate, acts as sole trustee for and is responsible for managing Trust funds or assets. N.B. The figures in the accounting statements above do not include any Trust transactions. |

I certify that for the year ended 31 March 2022 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

Signed by Responsible Financial Officer before being presented to the authority for approval

 REQUIRED

Date 25/04/2022

I confirm that these Accounting Statements were approved by this authority on this date:

25/04/2022

as recorded in minute reference:

22173106 MINUTE

Signed by Chairman of the meeting where the Accounting Statements were approved

