



## NETTLESTONE AND SEAVIEW PARISH COUNCIL

(These Minutes are unconfirmed and are not an official record until signed).

MINUTES OF THE PARISH COUNCIL MEETING (Draft)  
held at Seagrove pavilion, Seaview on Tuesday 18<sup>th</sup> January 2022 at 7pm

**PRESENT:** Cllrs Elliott (Chairman), Barry, Redpath, Colledge, Rogers, Geernaert-Davies, Adams, Hardie and Marlton.

The Chairman welcomed Members (9) and Residents (3)

### 22/1

#### Chairman's Comments:

The Chairman apologised for the last-minute cancellation of the December 2021 meeting but Omicron had caught everyone by surprise and the official advice was to suspend meeting face to face in December.

### 22/2

#### Apologies for Absence:

N/A.

### 22/3

#### Declarations of Personal and Prejudicial Interest:

Cllr Redpath declared an interest in item 22/10.

### 22/4

#### To approve the Minutes of the Previous PC meeting held on the 16th November 2021.

The members voted to approve the minutes of the meeting held on the 16<sup>th</sup> November 2021.

**22/5**Clerk's Report:

The Clerk's report was published online and is attached to these minutes as Appendix A.

**22/6**Planning:

22/6/01: The following applications were then considered:

	<b>Application:</b>	<b>Address:</b>	<b>Description:</b>	<b>Resolved:</b>
1	<a href="#">21/02513/HOU</a>	Sandycroft Bluett Avenue Seaview Isle Of Wight PO34 5HE	Proposed loft conversion to include alterations and semi-recessed roof terrace	The Parish Council Supports this Application
2	<a href="#">21/02519/HOU</a>	Wilton Lodge Fairy Road Seaview Isle Of Wight PO34 5HF	Proposed single storey rear extension	The Parish Council Supports this Application
3	<a href="#">21/02565/HOU</a>	17 Horestone Drive Nettlestone Seaview Isle Of Wight PO34 5DD	Proposed two storey extension to the rear of a chalet bungalow, with extension of roof to create seamless connection; alterations and conversion of garage to form study	The Parish Council Raises no objections to this application (Neutral response).

## 22/6/02

Appeals:

No new appeals to note.

**22/7**Reports:

The Nettlestone & Seaview Community Partnership was published online and is attached to these minutes as Appendix B.

## **22/8**

### Councillor Vacancy:

A vacancy has arisen on the council due to Cllr Jenkins' resignation. The local electorate did not contact electoral services to trigger an election so the members can co-opt a new member onto the council.

### **Resolved:**

The Clerk will update the co-option application pack to show that candidates need to have completed applications back to the Clerk by close of play on Monday 31<sup>st</sup> January 2022. The Clerk will advertise the vacancy and details of how to apply for the application pack on social media and notice boards. Cllrs Hardie, Geernaert-Davies and Colledge will form a Working Group Interview Panel and will interview the candidates. The panel will present their preferred candidate to the full council on Monday 14<sup>th</sup> February so that a vote can take place to co-opt them onto the Parish Council. The Clerk will update the Election Services Department with the resolved course of action.

## **22/9**

### Neighbourhood Plan Working Group:

Councillor Redpath submitted a report (attached to these minutes as Appendix C) on the latest developments with protecting green spaces and an associated invitation by the IWC to submit a list of sites that the council would like to see designated as 'Local Green Spaces' in the upcoming draft of the Island Planning Strategy document.

### **Resolved:**

The Clerk will collate the list of sites and the associated statements of why they should be designated as 'Local Green Spaces' and submit it to the IWC Planning Department. The Clerk will also write to Eton College and ask if they would consider selling the Donkey Field to the community. As the Isle of Wight has a Biosphere Reserve classification from UNESCO, the Clerk will also write to the IWC and ask them if they will seek to include a statement in the upcoming Island Planning Strategy - from UNESCO - regarding the risk to this classification from overdevelopment of the Island.

## **22/10**

### Highways TRO Consultation:

The members were sent details of three potential Traffic Regulation Orders in the parish – attached to these minutes as appendix D.

### **Resolved:**

For each TRO, the members resolved as follows:

- Eddington Road - support the TRO.
- Nettlestone Green – object to the TRO as it displaces parking in an area that will lead to increased traffic speeds by Nettlestone Primary School and is addressing an issue that only occurs twice a day during term time.
- Duver Road – The members proposed that the regulations on Duver Road remain exactly as they are now.

## **22/11**

### Finance Working Group – Proposed Budget:

The Finance Working Group (FWG) had met on the 8th of December 2021 and had analysed the draft budget for 2022/23 which had then been shared with all the members for consideration. The six-month internal audit had been successfully completed by the FWG. The proposed budget sees a decrease in Council tax from the current £53.96 per band D house to £44.10 per year. This works out at £0.85p per week. This is considerably below the national average of £71.86 per year and even further below the Isle of Wight average of £94.36 per year.

#### **Resolved:**

The members agreed to request the precept of £77,932 for 2022/23 as per the budget.

## **22/12**

### Eddington Road:

The Clerk had received confirmation of the details of the Section 106 agreement for Harcourt Sands. It was noted that just under £600,000 had been assigned to the IWC for providing social housing in a) the parish, or b) neighbouring parishes, or c) on the Isle of Wight. This was divided into three equal payments and it is unclear which if any payments have been made or received by the IWC. The subject of next steps to engaging with potential developers of the site was discussed. It was revealed that the Isle of Wight Council Cabinet have the disposal of Eddington Road on their March agenda.

#### **Resolved:**

The members resolved to wait until the IWC Cabinet discuss the disposal of the Eddington Road site in March before engaging with Southern Housing Group.

## **22/13**

### Parish Council Website Upgrade:

The Clerk explained that the website provider ‘Netwise’ had an upgrade available for the ‘backend’ of the website that would give the site an updated look (whilst maintaining accessibility etc.) and more importantly future-proof security and make updating the site simpler. The cost of the upgrade will be £199 + VAT and had been budgeted for.

#### **Resolved:**

The members resolved to implement the upgrade to the website.

## **22/14**

### Beach Awards 2022:

Entries are now open again for the council to nominate Springvale and Seagrove Bay beaches for Seaside Awards.

#### **Resolved:**

The members resolved to apply for the awards.

## **22/15**

### Change of Date for February Meeting:

The Clerk is unavailable for the meeting scheduled for the 21<sup>st</sup> February 2022.

**Resolved:**

The members resolved to move the February meeting to Monday 14<sup>th</sup> February 2022, at the earlier time of 6pm.

**22/16**

Allotment Committee Minutes:

The draft minutes from the Sandlands Allotment Committee meeting held on November 9<sup>th</sup> 2021 were circulated and noted by the members – attached to these minutes as Appendix E.

**22/17**

Correspondence:

All relevant correspondence had been forwarded to members via email prior to the meeting.

**22/18**

Finances:

22/18/01: The following receipts were noted: -

The clerk circulated a report of the schedule of receipts up to 18-1-2022. There were no questions or comments. Attached to these minutes as Appendix F. The signing of the monthly bank reconciliation and statement were noted.

22/18/02: The following payments were approved: -

The clerk circulated a report of the schedule of payments up to 18-1-2022. The members resolved to approve these payments. Attached to these minutes as Appendix F

22/18/03: Grant Applications: -

There were no grant applications to consider.

22/18/04 To receive an income/expenditure report up to 31<sup>st</sup> December 2021:

The clerk circulated the above report to members – there were no further questions and the report was noted.

**22/19**

Information and Report:

Cllr Marlton asked if anyone from NaSHers had been in touch about renovating the noticeboard on Madeira Road, the Clerk has not heard from them but did get a quote from CWC of up to £445 + VAT (depending on how much timber needs to be replaced once it is dismantled) – Cllr Elliott will check with the NaSHers. Cllr Marlton also asked if anyone knew if Parking Enforcement had visited the parking spaces outside Vic's recently – Cllr Redpath said that PCSO's had been handing out fines there so the Clerk will clarify the situation with Mark Downer. Cllr Hardie suggested that the Parish Council should write to former councillor Diane Thomas Foxley, to congratulate her on being awarded the B.E.M. for services to the community – the Clerk will write to congratulate her. Cllr Colledge raised his concerns about the state of the road leading into the recreation ground – it was pointed out that the road is privately

owned and it is believed that the residents who own it are reluctant to improve it too much as they do not wish to encourage excessive traffic. Cllr Redpath reminded members that there is an online code of conduct training session being organised by IWALC that will be run by Jackie Weaver and that they should try and attend if possible.

There being no further business, the meeting was declared closed at 8.38 pm.

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Chairman

14th February 2021

## **Nettlestone and Seaview Parish Council - Clerk's Report January 2022**

- A letter was sent to Eton College asking if they would consider planting the Donkey Field with oak trees as a gesture in support of the initiatives coming out of COP-26 – Eton College responded that they believed they could plant oak trees and build houses on the site but since the reply, their planning application has been withdrawn.
- Documentation from the IWC regarding the details of the Section 106 agreement for Harcourt Sands have been obtained for an admin fee of £24.
- The outside light by the accessible toilet at Puckpool Park stopped working and has been replaced by TL Electrical at a cost of £42 + VAT
- The Council's grounds maintenance contract with Brightstone Landscaping expires on 31<sup>st</sup> March 2022 and tender documents have been supplied to Brightstone Landscaping, ID Verde and John O'Conner as they are all interested in exploring making a bid – we await their responses.

### **Page 4**

- 21/168 – A letter highlighting the members' concerns over the granting of planning permission for the Roadside Inn to be converted into a shop has been sent to the Isle of Wight Council – there has not been a response to date.
- 21/169 – Defibrillator signs, featuring a map of the Parish and QR codes for where each defibrillator can be found have been placed in all of the Parish Council's noticeboards.

### **Page 5**

- 21/170 – A request to place TPO's on the two large conifers in front of The Glade has been submitted to the IWC and acknowledged.

**NSCP Report for Parish Council Meeting 18.01.22**  
**From Councillor Hardie**

The palette trees and smaller wooden trees made by the Men in Sheds which were “planted” in the planters looked lovely and were a great success.

Sadly Father Christmas’ visit to Vic’s Stores and the Partnership Carol Service at St Peter’s Church had to be cancelled due to the increase in Covid transmission in December.

The Chair of the Partnership has organised a quiz evening at the Old Fort next Wednesday to raise funds for the Men in Sheds. The shed is raising funds to improve and/or replace some of its equipment. Our shed has been chosen to benefit from the Co-op Local Community Fund so please visit the Co-op website or download the app and select them as your cause.

The usual events are being planned for between Easter and August: -

Easter Antics

May Street Fair

Party on the Prom

Village Fete

Additionally, this year the Partnership is planning to organise an event for the Queen’s Jubilee celebrations and is looking for the support of the Parish Council in this.

Nettlestone and Seaview Parish Council – 18th January 2022

#### NEIGHBOURHOOD PLAN WORKING GROUP (LOCAL GREEN SPACES)

Minute 21/152 (18th October 2021) records that the Parish Council:  
“resolved to move ahead with a Neighbourhood Plan that in the first instance concentrates on Green Spaces, with a view to expansion at a later date”.  
To facilitate this the clerk accompanied by Cllrs Barry, Elliott and Redpath visited the IOW planning office to meet with the Strategic Manager for Planning & Infrastructure Delivery – Ollie Boulter, and his colleague James Brewer (Planning Policy Team Leader).

Mr Boulter had advised that the (IOW) Council has a duty to support qualifying bodies in the creation of neighbourhood plans, and it is something that they do gladly.

The discussion was positive, and our attention was drawn to the fact that the emerging Island Planning Strategy (IPS) has a section on designation of local green space. It seems that the N&S PC will have been asked a few years back if it had any sites for possible designation but had not put any forward.

We were told that if we promoted sites early in 2022 – before the final IPS document they could be evaluated and possibly included. This would of course be a much quicker (and cheaper) option which is to be welcomed.  
(The relevant section of the draft IPS can be viewed via this link  
<https://www.iow.gov.uk/azservices/documents/2981-10-Draft-IPS-evidence-paper-Local-Green-Spaces.pdf>)

The Neighbourhood Plan group therefore met on 8th December with the intention of reporting to the December Parish Council meeting with a recommendation to go ahead with submitting sites as designated local green space in the upcoming IPS.

There is no guarantee that the submitted sites will pass the Planning Authority assessment for inclusion, but it must be remembered that even in the case of a Neighbourhood Plan submission the Planning authority will be asked for its assessment.

This process does not rule out a future Neighbourhood Plan option if it is felt necessary to “sweep up” sites not included in this tranche and if the community feel it is appropriate these could in fact be added as part of a fuller Neighbourhood Plan process.

Because of the tight timescale the plan group have made a number of suggestions for sites and there is a need to accelerate the information.

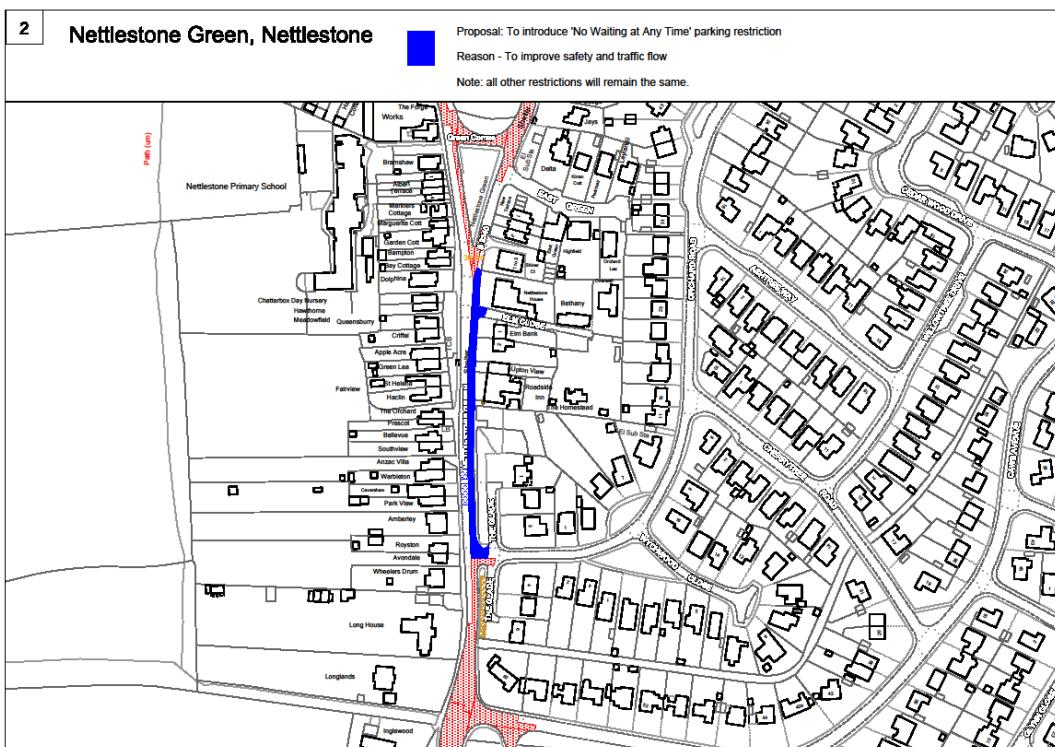
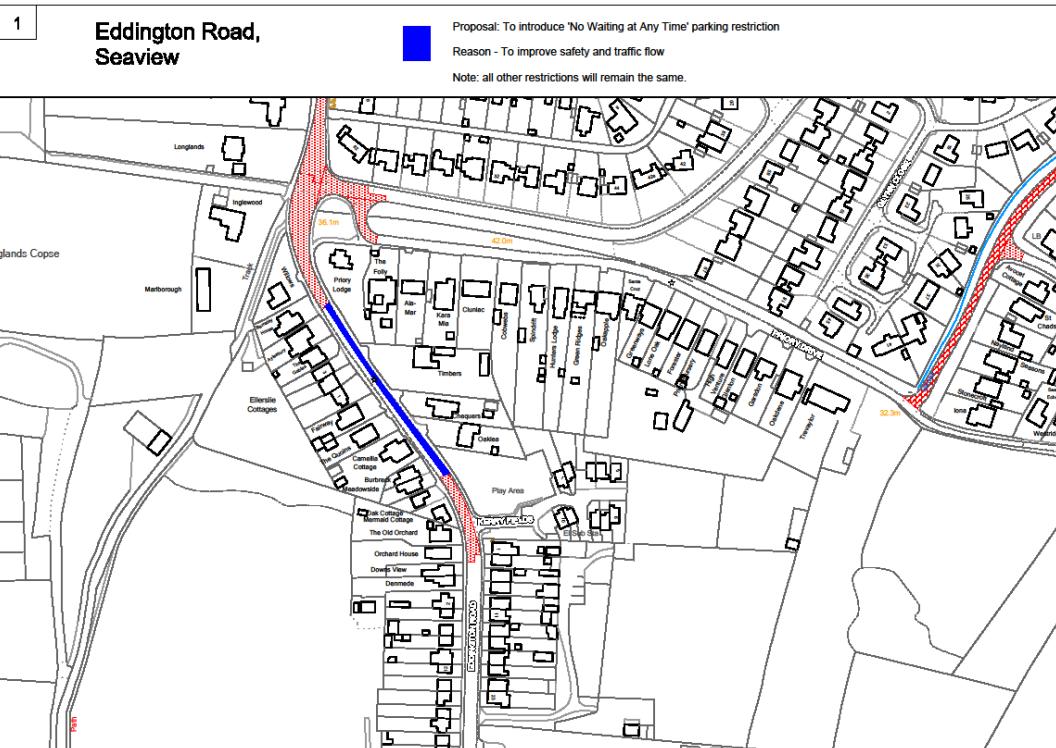
Please see the attached list and questions. It would be helpful if members could help with filling in the columns relating to Particular Local Significance and public access.

We assume that all sites fall into the category of “demonstrably special to the community” but reasons need to be added. I have had a first stab at some sites well known to me – and am attaching this - but we need the help of other members and general public preferably in advance of the Parish Council meeting on 18th January.

In accord with the clerk’s request for submitting written reports it would be helpful if people could put their mind to this and let Brian have the relevant information in good time.

(NB: I have had a thought about another possible site and that is the areas left as green space on the proposals submitted to the community by Vectis for the Eddington Road site. We may need to check with the planners that this would be acceptable, but it is a further suggestion for consideration.)

Trish Redpath



**3**

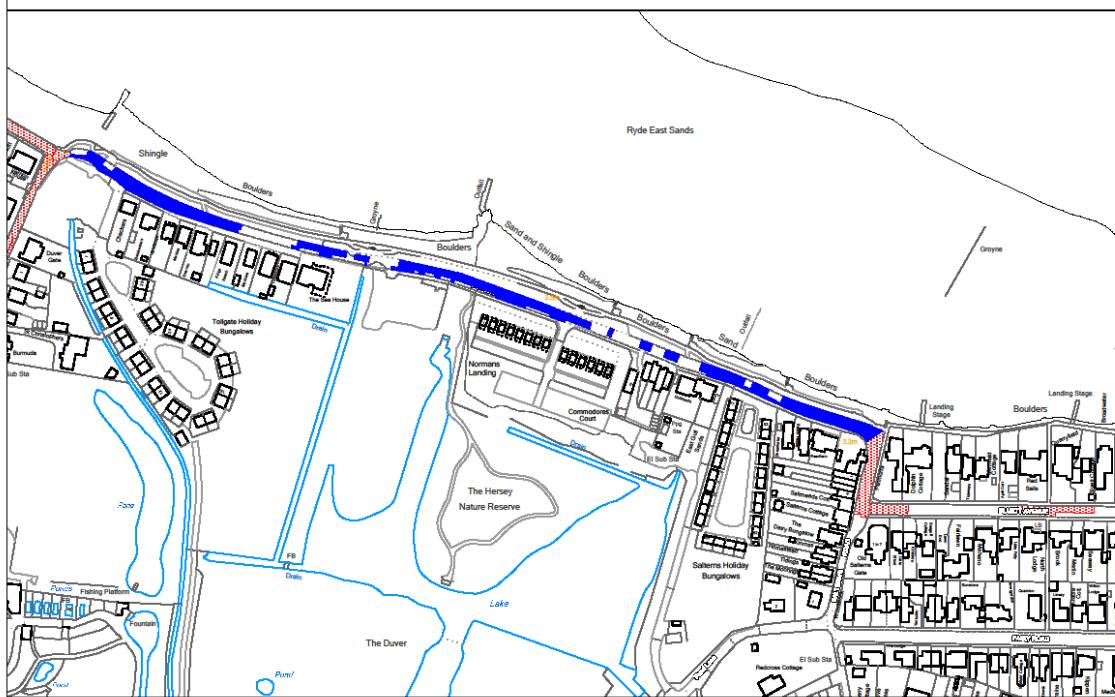
**Duver Road, Seaview**



Proposal: To revoke 'No Waiting At Any Time' parking restriction

Reason: No alterations will occur on-site, this is to correct a duplication within the order.

Note: all other restrictions will remain the same





## NETTLESTONE AND SEAVIEW PARISH COUNCIL

Minutes of the Meeting of the Sandlands Allotments Sub-Committee held at Seagrove Pavilion, Seaview on 9<sup>th</sup> November 2021 at 6.00pm.  
(These Minutes are unconfirmed and are not an official record until signed)

Present: Mrs Sue Garner (Chair), Mr Ken Allen, Mrs Margaret Crossby and Mr Nick Hewitt.

### 21/11 – 1: Apologies for Absence:

Cllr(s) Geernaert-Davies and Rogers were unavailable for personal reasons.

### 21/11 – 2: Minutes:

Mrs Garner proposed that the minutes of the previous sub-committee meeting held on 27<sup>th</sup> July 2021 be agreed with the no amendments. This was seconded by Mrs Crossby and agreed unanimously.

### 21/11 – 3: Clerk's Report:

The Clerk gave the members an update on the financial position of the allotment, the number of plots currently available and the waiting list members who are being invited to take on those plots.

### 21/11 – 4: To Elect a Vice Chair of the Allotment Sub Committee:

Mrs Margaret Crossby was nominated to be Vice-Chair by Mrs Sue Garner, this was seconded and the motion was carried.

### 21/11 – 5: Nursery Beds

The Chair explained that she and her husband had personally taken on plot 42, specifically to turn the majority of it into nursery beds and encourage people to get involved in allotment keeping. Currently, the plan is to provide eight small 'nursery beds' for people who would like to try their hand at keeping a plot before committing to a full plot. These 'nursery beds' will not be offered with an official tenancy agreement or be charged rental for, rather, people will be invited to look after them (January to December, in the year they start tending the bed) and should they choose, they can make a donation towards funding the re-launched 'Allotment Competitions' – see item 21/11-9.

### 21/11 – 6: To Clarify the Committee's position on Tenancy Clause 3.1:

The Clerk explained that currently, tenancy clause 3.1 means 'that the tenancy ends when the tenant passes away' and that there is no provision for it remaining within a family. This is an extremely sensitive situation and the committee always looks to give the family until the end of the year to make arrangements for clearing the plots etc. – indeed, if someone passes away shortly before renewal time, this time period is extended by a few months as the family will undoubtedly have more pressing

matters to attend to at first. If the tenancy is in joint names, then of course, this does not trigger the clause and the assumption is that the partner on the tenancy will continue to manage the plot. The committee wished to clarify that, if there is no other name on the tenancy, clause 3.1 will be enacted and it may be in the interest of some plot holders who do manage their plot as a partnership to contact the Clerk so that their records can be updated accordingly.

21/11 – 7: Vehicle Access to the Allotment:

The Chair reminded the meeting that vehicular access to the allotments is a privilege that the Isle of Wight Council 'Right's of Way' department could take away from the allotment if vehicles make the pathway too difficult for pedestrians to walk along during the winter months. Plainly worded signs will be put on the gate and noticeboard as a reminder to persistent vehicle users.

21/11 – 8: Correspondence:

No correspondence had been received.

21/11 – 9: Open Forum

The Chair expressed a desire for allotment competitions to be restarted – she had located the trophies that had not been used for some decades and was hoping someone might volunteer to clean up the trophies and help run the competitions. The Chair suggested that four competitions might be appropriate and hoped that two of them might be the 'Onion Cup' and 'Dahlia Cup' and is open to suggestions for others e.g. 'Best Newcomer', 'Best Kept', 'Best Innovation' etc. Ideally, the Chair would like two volunteers to help run the competitions.

Mr Allen mentioned the overgrown weeds and Mares Tail on the corner near Plot 1 – the Clerk will contact Brightstone again to ask them to address them.

A tenant mentioned that they had seen another plot holder pouring an excessive amount of chemicals on their plot – this is in contravention to tenancy clause 2.26 so a sign will be put up to remind plot holders of their responsibilities.

The Chair shared that the next major inspection of all plots will take place at the end of November.

21/11 – 10: To Set the Date of the Next Meeting:

The Clerk explained that the date of Annual Parish Council and Annual Parish meetings had not been set for next year yet so a date will be picked (in conjunction with the Chairman) in May/June time and advertised on the website, allotment noticeboards and parish council noticeboard.

There being no further business, the meeting was closed at 6.25pm

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Chair - \_\_ May 2022

**Nettlestone and Seaview Parish Council**  
**RECEIPTS LIST**

Voucher Code	Date	Minute	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
90 Allotments	01/11/2021		Current Account	Nov Statement	Allotment Rents	Allotments	E	20.00		20.00
91 Allotments	17/11/2021		Current Account	Nov Statement	Allotment Deposit	Allotments	E	25.00		25.00
92 Interest	30/11/2021		Nationwide Business	Nov-Dec Statement	Interest	Nationwide Building Society	E	0.94		0.94
93 Allotments	20/12/2021		Current Account	BACS	Allotment Rents	Allotments	E	33.00		33.00
94 Allotments	20/12/2021		Current Account	BACS	Allotment Rents	Allotments	E	33.00		33.00
95 Interest	31/12/2021		Nationwide Business	Dec-Jan Statement	Interest	Nationwide Building Society	E	0.96		0.96
Total								112.90		112.90

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**Nettlestone and Seaview Parish Council**  
**PAYMENTS (AWAITING AUTHORISATION) LIST**

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
110 Grounds Maintenance	24/11/2021		Current Account	BACS	Puckpool Park Flower Bed Mail	Care In The Garden	S	60.00	12.00	72.00
113 Storage	01/12/2021		Current Account	BACS	Document Storage	InnerSpaces	X	54.88	7.98	62.86
114 Allotments	01/12/2021		Current Account	BACS	Water Services (Sandlands)	Business Stream	X	116.55		116.55
136 Salary (Inc Tax, NI and Pen)	02/12/2021		Current Account	DD	PC Pension Contribution	SIP	E	8.06		8.06
137 Salary (Inc Tax, NI and Pen)	06/12/2021		Current Account	DD	PC Pension Contribution	SIP	E	116.80		116.80
115 Salary (Inc Tax, NI and Pen)	13/12/2021		Current Account	BACS	Clerk's Salary	B.Jennings	E	1,446.66		1,446.66
116 Salary (Inc Tax, NI and Pen)	13/12/2021		Current Account	BACS	HMRC Contributions (Q3)	HMRC	E	1,229.66		1,229.66
117 Admin Expenses (General)	13/12/2021		Current Account	BACS	Hall Hire	Seagrove Pavilion Trust	E	102.00		102.00
118 Newsletter	13/12/2021		Current Account	BACS	Quarterly Newsletter	Beacon Media	S	265.50	53.10	318.60
119 Public Conveniences	13/12/2021		Current Account	BACS	Cleaning Contract	Clean Wight Cleaning	E	923.79		923.79
120 Storage	13/12/2021		Current Account	BACS	Document Storage	InnerSpaces	X	54.88	7.98	62.86
121 Grants	13/12/2021	21/174/03	Current Account	BACS	Grant	IWNDDF	E	50.00		50.00
122 Admin Expenses (General)	13/12/2021		Current Account	BACS	Accounts Package	Scribe 2000	S	468.00	93.60	561.60
123 Christmas Trees/Festive Ligh	13/12/2021	21/156	Current Account	BACS	Christmas Tree Expenditure	Thompson's Plants	S	216.67	43.33	260.00
124 Grounds Maintenance	13/12/2021		Current Account	BACS	Puckpool Park Flower Bed Mail	Care In The Garden	S	380.00	76.00	456.00
125 Admin Expenses (General)	13/12/2021		Current Account	BACS	Training (Clerk)	SLCC	X	51.50	0.80	52.30
126 Admin Expenses (General)	13/12/2021		Current Account	BACS	Training (Clerk)	SLCC	X	123.00	0.80	123.80
127 Public Conveniences	13/12/2021		Current Account	BACS	Electric Services (Seagrove Br)	SSE Southern Electric	X	65.68	3.28	68.96
128 Admin Expenses (General)	13/12/2021		Current Account	BACS	Stationery	Viking	S	181.49	36.30	217.79
129 Admin Expenses (General)	13/12/2021		Current Account	BACS	Clerk's Expenses	B.Jennings	X	50.58	5.58	56.16
130 Admin Expenses (General)	13/12/2021		Current Account	BACS	Stationery	Viking	S	156.46	31.29	187.75
131 Christmas Trees/Festive Ligh	13/12/2021	21/156	Current Account	BACS	Festive Lighting	Thompson's Plants	S	175.00	35.00	210.00
132 Grounds Maintenance	15/12/2021	21/129	Current Account	BACS	Ground Maintenance (Extra W)	Brightstone Landscaping	S	3,495.00	699.00	4,194.00
133 Public Conveniences	15/12/2021		Current Account	BACS	Water Services (Puckpool)	Business Stream	X	1,261.87	109.62	1,371.49
134 Public Conveniences	21/12/2021		Current Account	BACS	Public Convenience Maintenan	TL Electrical	S	42.00	8.40	50.40
135 Christmas Trees/Festive Ligh	23/12/2021	21/156	Current Account	BACS	Festive Lighting	NOLE	S	2,155.00	431.00	2,586.00
138 Professional Services	06/01/2022		Current Account	BACS	Administration Fee	IW Council	E	24.00		24.00
139 Salary (Inc Tax, NI and Pen)	18/01/2022		Current Account	BACS	Clerk's Salary	B.Jennings	E	1,446.86		1,446.86
140 Admin Expenses (General)	18/01/2022		Current Account	BACS	Clerk's Expenses	B.Jennings	X	39.73	5.58	45.31
141 Public Conveniences	18/01/2022		Current Account	BACS	Cleaning Contract	Clean Wight Cleaning	S	923.79	184.76	1,108.55
142 Public Conveniences	18/01/2022		Current Account	BACS	Puckpool Park Toilets Mainten	Focus	S	65.00	13.00	78.00
143 Storage	18/01/2022		Current Account	BACS	Document Storage	InnerSpaces	X	60.88	9.18	70.06
144 Grounds Maintenance	18/01/2022		Current Account	BACS	Ground Maintenance Contract	Brightstone Landscaping	S	1,255.75	251.15	1,506.90
145 Admin Expenses (General)	18/01/2022		Current Account	BACS	IT Support	PC Consultants	S	23.00	4.60	27.60
146 Grounds Maintenance	18/01/2022		Current Account	BACS	Puckpool Park Flower Bed Mail	Care In The Garden	S	36.00	7.20	43.20

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